

Executive Branch Information Technology
Office of Information Technology Services
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Jeff Maxon, Interim Chief Information Technology Officer

Laura Kelly, Governor

June 7, 2023

Tony Mattivi, Director
Bureau of Investigation

Dear Dir. Mattivi:

Thank you for submitting your planned project information for the NetRMS Replacement. Information submitted indicates this to be an effort which meets the criteria of a CITO reportable project.

Before moving the project forward the next step would be to submit a high-level project plan for Joint Committee on Information Technology (JCIT) review and CITO approval. One digital copy of the IT project plan is to be submitted at least four (4) weeks prior and must receive written CITO approval prior to finalization of specifications and/or project execution. Requirements for Agencies to obtain CITO approval of proposed IT projects were adjusted to be in agreement with JCIT's August 2004 recommendations. As a result, a high-level IT project plan must receive CITO approval prior to finalization of specifications and/or project execution. This high-level project plan should include information found at the following link: <https://ebit.ks.gov/kito/epmo/proposed-information-technology-project-plans>.

KSA 75-7209 states all specifications for bids or proposals related to an approved IT project shall be reviewed by the chief information technology officer of each branch of state government of which the agency or agencies are a part. Requirements for agencies to obtain CITO approval of proposed IT projects were adjusted to be in agreement with the JCIT's August 2004 recommendations. As a result, all specifications for bids or proposals related to an approved IT project shall now be approved by the CITO before release.

If a variance of 10% or more in time or cost to the approved high-level project plan would occur with vendor selection, a revised high-level project plan shall be submitted for CITO approval and the CITO's approval shall be received, prior to contract award. The CITO will notify JCIT of such events as per their request.

Once the final contracts are awarded, the high-level project plan will need to be updated with detailed information and receive final CITO approval. As required by statute and reinforced by the JCIT, the detailed project plan must receive CITO approval prior to project execution. This detailed project plan should include information found at the following link: <https://ebit.ks.gov/kito/epmo/proposed-information-technology-project-plans>.

If you have any questions, or we may be of further assistance, please contact Sara Spinks at (785) 296-3329 or via email at sara.spinks@ks.gov.

Respectfully,

DocuSigned by:
A stylized signature of Jeff Maxon in black ink.

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Jeff Maxon
Interim CITO, Executive Branch

cc: Todd Herman, Director, OPC
Kelly Johnson, OPC
Brian Reiter, OITS
Joe Mandala, KBI
Kevin Mapes, KBI
Sara Spinks, KITO
Alex Wong, CITA



IT PLANNED PROJECTS

Provide information below for all planned projects with an estimated total cost of \$250,000 or more from any source of funds, in which the agency is proposing new state funding or has spending authority. Agencies are required to provide this information pursuant to [KSA 75-7209](#). Planned projects identify new projects by agencies that are in planning stages only and the IT Project Plan may or may not have been submitted for CITO approval.

An Information technology project is defined in [KSA 75-7201](#) as “a project for a major computer, telecommunications or other information technology improvement with an estimated cumulative cost of \$250,000 or more and includes any such project that has proposed expenditures for: (1) New or replacement equipment or software; (2) upgrade improvements to existing equipment and any computer systems, programs or software upgrades therefor; or (3) data or consulting or other professional services for such a project.”

To: Jeff Maxon, Chief Information Technology Officer, Executive Branch

From: Kevin Mapes, Project Management Office Administrator, kevin.mapes@kbi.ks.gov, 785-296-8258

Agency Name: Kansas Bureau of Investigation (KBI) **Date Submitted:** 06/05/23

Project Name: NetRMS Replacement

Project Acronym: N/A

Estimated Project Cost: \$425,000 to \$475,000

Internal Costs: \$ 50,000

External Costs: \$ 375,000 to 425,000

Estimated Ongoing Cost: *[Total estimated operational cost from any source of funds, for three ensuing state fiscal years **after** project implementation.]*

SFY 2024 \$ 0 _____

SFY 2025 \$ 0 _____

SFY 2026 \$ 0 _____

Estimated total project cost and three ensuing years of ongoing cost: \$ 425,000 to \$475,000

Anticipated Funding Source: 23-NCHIP-01 grant award

Estimated Start Date: 3/1/2023

Estimated Completion Date: 9/30/2024

Project Business Objective(s) or Motivator(s):

The Information Services Division (ISD) of the KBI is statutorily responsible for the collection, maintenance, and dissemination of all incident and arrest data; collection, maintenance, and dissemination of adult and juvenile criminal history record information. Pursuant to K.S.A. 22-4701, et seq., the KBI is required to maintain the repository for criminal history records for the state of Kansas. The records in the repository include, but are not limited to, fingerprint-based arrests, filings, court dispositions, and prison confinements. Beginning July 2014 state statute required courts to submit dispositions electronically for seven specific crimes. Those crimes include driving under the influence (DUI), criminal refusal to submit a breath test, sale of sexual relations, purchase of sexual relations, promotion of sexual relations, human trafficking, and commercial exploitation of a child. The courts have voluntarily decided to report all crimes electronically due to the system's functionality. In FY 2022, the KBI received over 247,000 electronic dispositions for all crimes. So far in FY 2023, the KBI has received over 325,000 electronic dispositions for all crimes from all the district courts, prosecutors, and municipal courts.

The KBI has been utilizing the current management application NetRMS since 2002. It is built utilizing classic Active Server Pages (ASP) and incorporates Motorola ActivePaper templates, a long defunct technology, which often fails or is very slow to use. Support and maintenance of this application is difficult. This application interacts directly with the state Computerized Criminal History (CCH) repository and related data systems. There are several antiquated modules or sub-systems within this application that can be deprecated, streamlined, or otherwise modified to be brought into line with current architecture and security standards.

**E-Government:**

The browser based application is utilized by ISD to update and maintain criminal history records stored in the CCH repository.

Technical Architecture:

The developed product will be browser based to utilize the current database of criminal history records.

Project Description and Scope:

Replace the legacy "NetRMS" application with a browser based application that interacts directly with the CCH repository and related data systems for the searching, viewing, printing, and management of criminal records.

Major Deliverable	Component Description
Vendor Selection and Software Development	Engage a vendor to develop a custom browser based software solution, to replace the current solution, for the searching, viewing, printing, and management of criminal records in the CCH.
Integration Development	Develop the necessary integrations and workflows needed to replace the current solution without loss of functionality, while making improvements to enhance efficiency.
Developed Software Deployment	Perform testing of developed software and deploy for use in the ISD. Develop and perform training for ISD to ensure business continuity during implementation.

Project Status:

Currently the agency is in the initial planning stages of the project and beginning to build the high level project plan to submit to KITO.