

Executive Branch Information Technology
Office of Information Technology Services
2800 SW Topeka Blvd., Building 100
Topeka, KS 66611



Phone: (785) 296-3463
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oits.info@ks.gov

DeAngela Burns-Wallace, Chief Information Technology Officer

Laura Kelly, Governor

November 17, 2022

Richard Beattie, Director
Procurement and Contracts

Dear Mr. Beattie:

The detailed project plan for the Department for Aging and Disability Services State Hospital and SUD EHR (KSURS) Project is enclosed. Mike Wilkerson is the primary contact for the project and can be reached at (785) 291-3209.

This letter constitutes approval of the detailed project plan pursuant to K.S.A. 75-7209.

The next step for the agency will be to baseline this approved project Work Breakdown Structure (WBS) without alteration prior to execution. The baseline is a valuable tool to use as the project progresses. The baseline is used to track project progress and compare this progress to the approved plan. Project measures for reporting purposes will be determined using the originally submitted detailed project plan.

This project has a total project cost of \$2,503,284. The quarterly KITO fee for the project will be \$8,641 and will be billed from the start of execution until receipt of the project's Post Implementation Evaluation Report (PIER).

Respectfully,

DocuSigned by:

Laura Howard

A493AE797CBE47B...

Laura Howard, Secretary

Department for Aging and Disability Services

DocuSigned by:

DeAngela Burns-Wallace

1DAB26281F9B47E...

DeAngela Burns-Wallace

Executive Branch CITO

cc: Kelly O'Brien, CITO, Judicial Branch
Alan Weis, CITO, Legislative Branch
Adam Proffitt, Director of the Budget
Aaron Klaassen, JCIT
JCIT Membership
Linda Norris, OPC
Kelly Johnson, OPC
Brian Reiter, OITS
Tom Pagano, HS-EBIT
Mike Wilkerson, HS-EBIT
Howard Humphrey, HS-EBIT
Megan Burton, KSHS

Ethan Anderson, KSHS
Cole Robison, OITS
Alex Wong, CITA
Sara Spinks, KITO

Office of the Secretary
555 S. Kansas Ave., 6th Floor
Topeka, KS 66603

Laura Howard, Secretary



Phone: (785) 296-3271
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Laura Kelly, Governor

September 9th, 2022

DeAngela Burns-Wallace
Chief Information Technology Officer (CITO)
Kansas Executive Branch Information Technology
2800 SW Topeka Blvd, Building 1
Topeka, Kansas 66612

Dear Ms. Burns-Wallace,

The Kansas Department for Aging and Disability Services (KDADS) is responsible for the administration and operation of Larned State Hospital (LSH) and Osawatomie State Hospital (OSH) for Kansans in mental health crisis and for the Kansas Neurological Institute (KNI) and Parsons State Hospital and Training Center (PSH) for individuals with intellectual and developmental disabilities. KDADS is also responsible for licensing and collecting treatment episode data sets (TEDS) data from substance use disorder (SUD) providers. KDADS came into being on July 1, 2012 as a result of an executive reorganization order that merged the former Department on Aging with the Disability and Behavioral Health Services Commission and elements of the Health Occupations Credentialing Division. KDADS is now the second largest agency in state government and administers behavioral health, addiction, and prevention programs, manages the four state hospitals and institutions, as well as administering the state's Medicaid waiver programs under KanCare.

The State of Kansas Department for Aging and Disability Services, supported by the Human Services Executive Branch Information Technology (HS-EBIT), is undergoing an initiative to replace the existing electronic health record (EHR) system for the State hospitals and the SUD providers with a modernized product that will meet or exceed operational, clinical, and financial needs. These needs have been defined by each State Hospital facility, as well as the programs working with the Kansas licensed SUD Providers. Specific activities and studies were used to assist the team with determining pain points, priorities, planning timelines, quantifying costs, and benefits, and finally to make recommendations to arrive at the solution.

The Kansas Department for Aging and Disability Services, Kansas Human Services Executive Branch Information Technology, and contracted vendor WellSky have finalized requirements and will develop, implement, and evaluate the final application. The undergoing initiative will replace the existing EHR system for the State hospitals and the SUD providers with a modernized product that will meet or exceed operational, clinical, and financial needs.

Below is the list of documents that are required for the Detailed Plan. These have been attached for your review and approval:

- Letter Requesting Project Approval

- Entity Checklist for Detailed Level IT Project Plan
- DA518, IT Project Request Explanation
- DA519, IT Project Cost Benefit Statement
- Work Breakdown Structure mpp file
- Compliance Statements
- Risk Identification Summary
- Detailed Level Risk Assessment Model (RAM) Summary
- Approval Letter from State Director of IT Accessibility
- Approval Letter from State Archivist
- Work Product Identification Form

If you need additional information please contact Mike Wilkerson (785.291.3209 or Mike.Wilkerson@ks.gov).

Sincerely,

A handwritten signature in cursive script that reads "Laura Howard".

Laura Howard, Secretary

cc: DeAngela Burns-Wallace, Executive Branch CITO
Ben Errebo, Interim HS EBIT CIO
Cathy Clayton, HS EBIT Director
Mike Wilkerson, HS EBIT PMO Director
Howard Humphrey, HS EBIT Project Manager

State Entity: Kansas Department for Aging and Disability Services (KDADS)	Included (Y/N) If no, Explain
Project Name: KDADS State Hospital and SUD EHR (KSURS) Project	
Greater than \$250,000/ less than \$1,000,000 (Y/N): No	
Greater than \$1,000,000 (Y/N): Yes	
IT Project Plan Documents	
For forms and/or more detailed information on completion of plan, see https://ebit.ks.gov/kito/it-project-oversight/proposed-it-project-plans	
For ITEC Policy and/or more detailed information on approval of IT projects, see ITEC 2400 and 2400A. https://ebit.ks.gov/itec/resources/policies	
Cover Letter Requesting Project Approval	Y
IT Project Request Explanation--DA518	Y
IT Cost Benefit Statement--DA519	Y
Work Breakdown Structure @ 8/80 hr duration/elapsed calendar time level	
Task Name (tasks should be descriptive)	Y
Duration (total duration/elapsed calendar time)	Y
Work (total person/hours of effort for all resources for the task)	Y
Start	Y
Finish	Y
Dependencies (Predecessors)	Y
Resource Names (assigned to the task)	Y
Milestone	Y
Work Product Identification (Form ITEC PM02-6)	Y
Architectural Statement (ITEC Policy 4010 and 9500) https://ebit.ks.gov/itec/resources/policies	
Listing of products and standards that will be implemented to accomplish the project including a statement of compliance with ITEC Policy.	Y
If different, attach CITA waiver	N
Ownership of Software Code and Related Intellectual Property (ITEC Policy 1500) https://ebit.ks.gov/docs/default-source/itec/itec_policy_1500.pdf	
Statement of compliance	Y
If different, attach CITO waiver	N
Privacy Statement (Privacy Act 1974, Health Insurance Portability & Accountability Act 1996-HIPAA) https://www.justice.gov/opcl/overview-privacy-act-1974-2015-edition https://www.hhs.gov/hipaa/index.html	
1. What information is included	Y
2. Why is it collected	Y
3. How will it be used	Y
4. Exclusion opportunities	Y
5. 1974 Act implementation	Y
6. Other privacy requirements	Y
7. Total privacy cost estimate	Y
Security Statement (ITEC Policies 7230, 9500, 7300) https://ebit.ks.gov/itec/resources/policies	
Statement of compliance regarding security measures, technologies used, compliance with policy & standards	Y
If different, explain	N
Accessibility Statement (ITEC Policy 1210) https://ebit.ks.gov/itec/resources/policies/policy-1210	
Confirm the project will comply with ITEC Policy 1210 requirements by attaching a completed Accessibility Conformance Report (ACR) produced using the Voluntary Product Accessibility Template® (VPAT®), version 2.0 or later, for the product(s) procured, provided as a service, or custom-built. If requirements are to be developed as part of project, indicate that VPAT requirements will be included. See VPAT at: https://www.itic.org/policy/accessibility/vpat.	Y
If VPAT/ACR indicates compliance on all items, provide statement identifying task number(s) in WBS where verification of overall compliance will occur. For any VPAT/ACR item(s) where full compliance is not indicated, identify task number(s) in WBS where remediation of compliance issues will occur, and the task number(s) that will include verification of overall compliance. If product is not anticipated to be compliant upon initial implementation, please attach State ADA Coordinator exception. If accessibility standards do not apply, please provide explanation.	Y
Attach approval letter from State Director of IT Accessibility.	Y
Electronic Record Retention Statement https://www.kshs.org/p/electronic-records/11334 (K.S.A. 45-403 and K.S.A. 45-213 through 45-223)	
1. Identify replaced paper records	Y
2. Identify new business functions	Y
3. Reasons for business functions	Y
4. Records requirements for business function	Y
5. Documents in another system?	Y
6. Public access requirements	Y
7. Access control requirements	Y
8. Identify all records with retention period of ten or more years	Y
9. Estimate three year cost of addressing records identified in No. 8	Y
Attach approval letter from State Archivist.	Y
Risk Identification Summary (Form ITEC PM02-11a)	Y
Risk Assessment Model (RAM) Summary - Detailed Plans	Y
Fiscal Note, if appropriate	N/A
Electronic copy submitted two - four weeks prior to contract award and/or project execution	

INFORMATION TECHNOLOGY PROJECT REQUEST EXPLANATION – DA 518																								
1. Project Title:				2. Project Priority		3. Estimated Dates																		
KDADS State Hospital and SUD EHR (KSURS) Project				High		Planning Start:		5/25/2022																
Agency:						Execution Start:		11/7/2022																
The Kansas Department of Aging and Disability Services (KDADS)						Close-Out End:		9/20/2023																
4. Project Description and Justification:				Date Submitted:		10/3/2022																		
Objective of this project is to replace the agency's 25 year old existing Electronic Health Record (EHR) system for the state hospitals with a modernized cloud hosted product that will meet or exceed operational, clinical and financial needs as defined by each State Hospital facility. This system will also replace the Substance Use Disability (SUD) KCPC system that is currently disabled due to a security breach that does not support Federal requirement CFR 42.2 (HIPAA Privacy), this is preventing the State obligation for supplying an adequate EHR solution for the State enrolled providers. This project consists of:																								
1. Working with the selected vendor to configure the new Electronic Health Record (EHR) hosted package to meet the required operation and reporting requirements.																								
2. Migrate existing State Hospital and Substance Use Disability data to the new EHR hosted system.																								
3. Test sample data sets from each hospital ensuring all security protocols are upheld.																								
EHRs are real-time, patient-centered records that make information available instantly and securely to authorized users. While an EHR does contain the medical and treatment histories of patients, an EHR system is built to go beyond standard clinical data collected in a provider's office and can be inclusive of a broader view of a patient's care. This EHR solution will allow access to evidence-based tools that providers can use to make decisions about a patient's care. The system will contain a patient's medical history, diagnoses, medications, treatment plans, immunization dates, allergies, radiology images, and laboratory and test results as well as automate and streamline provider workflow. Additional benefits of implementing an EHR system include: better health care by improving all aspects of patient care, including safety, effectiveness, patient-centeredness, communication, education, timeliness, efficiency, and equity.																								
Is this an Infrastructure Project? (Y/N)																								
N																								
Will Business Process Modeling be completed during the IT project and business design? (Y/N)																								
Y																								
Will national and/or industry data standards be used? (Y/N)																								
Y																								
If yes, please specify.																								
List any collaboration that has taken place in the planning of the IT Project, and/or will take place during execution of the project. Include tools, methods, and best practices used for providing collaboration, user input, and continued social networking.																								
Both State IT, and Business have been working side by side in the planning efforts for this project, The Project will use the current set of tools available for supporting collaboration throughout the execution of this project with internal resources and external resources. These tools consist of SharePoint, Teams, SmartSheets, Outlook, MS Project, Excel, MS Word, Viso and Powerpoint for all reporting and daily communication.																								
5. Estimated Project Cost																								
Category		Cost		KITO Rate Structure				Project Quarterly KITO Fee																
Internal Cost (Salaries)		\$773,920		<table><tr><td colspan="2">Project Value Range</td><td>Quarterly Rate</td></tr><tr><td>\$250,000</td><td>\$10,000,000</td><td>0.00350</td></tr><tr><td>\$10,000,001</td><td>Greater</td><td>0.00050</td></tr><tr><td colspan="2">Infrastructure Projects</td><td>0.00035</td></tr></table>				Project Value Range		Quarterly Rate	\$250,000	\$10,000,000	0.00350	\$10,000,001	Greater	0.00050	Infrastructure Projects		0.00035	\$8,641				
Project Value Range		Quarterly Rate																						
\$250,000	\$10,000,000	0.00350																						
\$10,000,001	Greater	0.00050																						
Infrastructure Projects		0.00035																						
Contractual Services		\$1,694,800																						
Commodities		\$0																						
Capital Outlay		\$0																						
Sub-Total Project Costs		\$2,468,720																						
Total KITO Rate Fee		\$34,564																						
Total Project Costs		\$2,503,284																						
6. Project Subprojects (include name, start and end dates, and cost of each Subproject):																								
Subproject Name		Start Date		End Date		Internal Cost		External Cost		Total Cost														
Planning		5/25/2022		11/3/2022		\$90,654		\$198,524		\$289,178														
Execution																								
Design		11/7/2022		10/11/2023		\$26,861		\$58,821		\$85,682														
Configure		11/7/2022		10/11/2023		\$170,397		\$373,150		\$543,547														
Deliver		11/7/2022		7/27/2023		\$153,609		\$336,386		\$489,995														
Training		11/17/2022		7/27/2023		\$142,697		\$312,490		\$455,187														
Go Live		12/19/2022		8/2/2023		\$128,427		\$281,241		\$409,668														
KITO Rate Fee								\$34,564		\$34,564														
Execution Sub-Total		11/7/2022		10/11/2023		\$621,990		\$1,396,652		\$2,018,643														
Close-Out		6/5/2023		9/20/2023		\$61,276		\$134,187		\$195,463														
Grand Internal, External, and Total Costs						\$773,920		\$1,729,363		\$2,503,284														
7. Amount by Source of Financing:																								
State Fiscal Years		1. SGF	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	Total											
Previous SFY(s)		\$1,128,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,128,750											
SFY 2023		\$1,374,534	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,374,534											
SFY 2024		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0											
SFY 2025		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0											
SFY 2026		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0											
SFY 2027		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0											
SFY 2028		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0											
SFY 2029		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0											
SFY 2030		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0											
SFY 2031		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0											
SFY 2032		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0											
SFY 2033		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0											
SFY 2034		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0											
Total Project Costs		\$2,503,284	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,503,284											
Description of funds listed above																								

INFORMATION TECHNOLOGY PROJECT REQUEST EXPLANATION -- DA 519				
1. Project Title		2. Estimated Dates		Projected Months from
KDADS State Hospital and SUD EHR (KSURS) Project		Planning Start:		5/25/2022
		Execution Start:		11/7/2022
		Close-Out End:		9/20/2023
		Execution to Close-Out		
		11		
3. Agency		4. Project Director/Project Manager		
The Kansas Department of Aging and Disability Services (KDADS)		Howard Humphrey		
5. Qualitative and Quantitative Savings Explanation				
Objective of this project is to find a better solution at a lower cost, to implement an EHR that can reduce the amount of time providers and direct care staff spend doing paperwork. Administrative tasks, such as filling out forms and processing billing requests, represent a significant percentage of health care costs. This project can increase practice efficiencies by streamlining these tasks, significantly decreasing costs. EHRs can deliver more information in additional directions. EHRs can be programmed for easy or even automatic delivery of information that needs to be shared with public health agencies or for the purpose of quality measurement. This project plans to reduce hospital and SUD operational expense by:				
1. Improved medical practice management through integrated scheduling systems that link appointments directly to progress notes, automate coding, and managed claims.				
2. Time savings with easier centralized chart management, condition-specific queries, and other shortcuts.				
3. Enhanced communication with other clinicians, labs, and health plans through:				
o Easy access to patient information from anywhere				
o Tracking electronic messages to staff, other clinicians, hospitals, labs, etc.				
o Automated formulary checks by health plans.				
o Order and receipt of lab tests and diagnostic images.				
o Links to public health systems such as registries and communicable disease databases.				

6. Qualitative and Quantitative Savings Estimate														
Description of Savings		Previous SFY(s)	SFY 2023	SFY 2024	SFY 2025	SFY 2026	SFY 2027	SFY 2028	SFY 2029	SFY 2030	SFY 2031	SFY 2032	SFY 2033	SFY 2034
Cost Avoidance (Soft Dollars)														
Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cash Savings (Hard Dollars)														
Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other (Include Intangible Benefits)														
Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Quantitative Savings		Previous SFY(s)	SFY 2023	SFY 2024	SFY 2025	SFY 2026	SFY 2027	SFY 2028	SFY 2029	SFY 2030	SFY 2031	SFY 2032	SFY 2033	SFY 2034
7. Summary*														
Project Costs	Total	\$2,503,284	\$1,128,750	\$1,374,534	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Net Cost Benefit	Total	-\$2,503,284	-\$1,128,750	-\$1,374,534	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cost Benefit per Month		\$0												
Calendar Months to Break Even	#DIV/0!													
8. Ongoing Cost		Previous SFY(s)	SFY 2023	SFY 2024	SFY 2025	SFY 2026	SFY 2027	SFY 2028	SFY 2029	SFY 2030	SFY 2031	SFY 2032	SFY 2033	SFY 2034
Operational Cost for three ensuing SFYs				\$2,064,830	\$2,111,472	\$2,159,542								

* Project Costs = Total Cost of Project over all Fiscal Years from all Funding Sources
Net Cost Benefit = Total Qualitative & Quantitative Savings minus Total Project Costs
Cost Benefit per Month = Total Qualitative & Quantitative Savings divided by Length of Project in months
Calendar Months to Break Even = Total Project Costs divided by Cost Benefit per Month

Project Management Plan: Work Product Identification

Project: KDADS State Hospital and SUD EHR (KSURS) Project

Date: 11/16/2022

<i>Deliverable Name</i>	<i>Due Date</i>	<i>Date Delivered</i>	<i>Point of Contact</i>
Detailed Project Plan	8/16/2022	8/16/2022	Project Manager
Review and Comment: System Error Tracking	1/13/2023		Project Manager
UAT/QA Standard Procedures	11/14/2022	11/24/2022	Project Manager
UAT Test Scripts	11/29/2022		Project Manager
Comprehensive System Migration Plan	1/10/2023		Project Manager
UAT Test Script Plan	11/29/2023		Project Manager
Business Requirements Document	12/7/2022		Project Manager
Training Plan	12/8/2022		Project Manager
End User Materials	12/9/2022		Project Manager
Readiness Certification for UAT	12/20/2022		Project Manager
System Analysis Report	1/4/2023		Project Manager
Detailed Functional Design Document Review	12/21/2022		Project Manager
Performance Measuring Results	1/13/2023		Project Manager
Detailed Technical Specifications Document Review	1/9/2023		Project Manager
Traceability Matrix	2/13/2023		Project Manager
UAT/QA Standard Procedures - SUD	2/2/2023		Project Manager
System Analysis Report - SUD	2/7/2023		Project Manager
Business Requirements Document -SUD	2/9/2023		Project Manager
UAT Test Scripts – SUD	2/15/2023		Project Manager
Training Plan - SUD	2/13/2023		Project Manager

Project Management Plan: Work Product Identification

Project: KDADS State Hospital and SUD EHR (KSURS) Project

Date: 11/16/2022

Detailed Functional Design Document Review - SUD	2/23/2023		Project Manager
UAT Scripts – SUD	3/30/2023		Project Manager
Readiness Certification for UAT – SUD	4/20/2023		Project Manager
Comprehensive System Migration Plan - SUD	5/5/2023		Project Manager
Traceability Matrix - SUD	5/30/2023		Project Manager
Performance Measuring Results – SUD	5/30/2023		Project Manager
End User Materials - SUD	6/6/2023		Project Manager
System Error Tracking - SUD	6/20/2023		Project Manager

ID	Task Name	Duration	Work	Start	Finish	Predecessors	Resource Names	Milestone
1	KDADS State Hospital and SUD EHR (KSURS) Project	760 days	44,924.8 hrs	Mon 10/5/20	Wed 10/11/23			No
2	PRE-PLANNING	487 days	15,120.8 hrs	Mon 10/5/20	Mon 9/12/22			No
3	Establish requirements	40 days	2,304 hrs	Mon 10/5/20	Wed 12/2/20		Andrew,Barbie Flick,Brad,KNI 1,Larn 1,Osa	No
4	Develop high level plan	10 days	80 hrs	Thu 12/3/20	Wed 12/16/20	3	Parrish,KDADS Project Team	No
5	Develop 518/519 (Financial forecast)	15 days	120 hrs	Thu 12/17/20	Tue 1/12/21	4	Parrish,Project Accountant	No
6	Creation of RFP	25 days	240 hrs	Wed 1/13/21	Wed 2/17/21	5	Barbie Flick,Parrish[20%]	No
7	Submit to KDADS Leadership for Approval/Includes Se	10 days	16 hrs	Thu 2/18/21	Wed 3/3/21	6	Parrish[20%]	No
8	Submit High Level Plan to CITO for approval	20 days	32 hrs	Thu 3/4/21	Wed 3/31/21	7	Parrish[20%]	No
9	Submit to D of A for Approval	10 days	16 hrs	Thu 4/1/21	Wed 4/14/21	8	Parrish[20%]	No
10	RFP CITO Approval	4 days	32 hrs	Thu 4/15/21	Tue 4/20/21	9	CITO	No
11	Approved	1 day	8 hrs	Wed 4/21/21	Wed 4/21/21	10	CITO	No
12	Procurement post RFP	8 days	12.8 hrs	Thu 4/22/21	Mon 5/3/21	11	Parrish[20%],Jesse	No
13	Vendor responses (30 days)	30 days	48 hrs	Tue 5/4/21	Tue 6/15/21	12	Parrish[20%],Project Team	No
14	Select Vendor Technical Review	42 days	5,376 hrs	Wed 6/30/21	Fri 8/27/21		Andrew,Barbie Flick,Brad,Brent,Dennis,Ja	No
15	Review Aithent/Cantata	5 days	320 hrs	Wed 6/30/21	Wed 7/7/21	13FS+10 day	Andrew,Barbie Flick,Brad,Brent,Dennis,Ja	No
16	Review Cerner/Sigmund	4 days	256 hrs	Thu 7/8/21	Tue 7/13/21	15	Andrew,Barbie Flick,Brad,Brent,Dennis,Ja	No
17	Review H4 Technology/Medsphere	3 days	192 hrs	Wed 7/14/21	Fri 7/16/21	16	Andrew,Barbie Flick,Brad,Brent,Dennis,Ja	No
18	Review Softbir/Streamline Healthcare	4 days	256 hrs	Mon 7/19/21	Thu 7/22/21	17	Andrew,Barbie Flick,Brad,Brent,Dennis,Ja	No
19	Wellsky/FEI	3 days	192 hrs	Fri 7/23/21	Tue 7/27/21	18	Andrew,Barbie Flick,Brad,Brent,Dennis,Ja	No
20	Review Netsmart	3 days	192 hrs	Wed 7/28/21	Fri 7/30/21	19	Andrew,Barbie Flick,Brad,Brent,Dennis,Ja	No
21	Submit clarifying questions and review response	20 days	1,280 hrs	Mon 8/2/21	Fri 8/27/21	20	Andrew,Barbie Flick,Brad,Brent,Dennis,Ja	No
22	Demo setup	15 days	960 hrs	Mon 8/30/21	Mon 9/20/21	21	Andrew,Barbie Flick,Brad,Brent,Dennis,Ja	No
23	Demo Execute and Review	15 days	960 hrs	Tue 9/21/21	Mon 10/11/21	22	Andrew,Barbie Flick,Brad,Brent,Dennis,Ja	No
24	Create and Sumbit Evaluation Report	10 days	640 hrs	Tue 10/12/21	Mon 10/25/21	23	Andrew,Barbie Flick,Brad,Brent,Dennis,Ja	No
25	BAFO Process	42 days	456 hrs	Tue 10/26/21	Mon 12/27/21			No
26	Request cost info/Review	15 days	120 hrs	Tue 10/26/21	Mon 11/15/21	24	Howard Humphrey	No
27	Submit request BAFO	15 days	240 hrs	Tue 11/16/21	Wed 12/8/21	26	Howard Humphrey,Barie	No
28	Select Vendor	12 days	96 hrs	Thu 12/9/21	Mon 12/27/21	27	Project Team	No
29	Contract negotiations	120 days	960 hrs	Tue 12/28/21	Thu 6/16/22	28	Project Team	No
30	Vendor on board	50 days	860 hrs	Fri 6/17/22	Fri 8/26/22	29	Howard Humphrey,Vend PM,IT Support Te	No
31	Project Assessment and Process Mapping	20 days	800 hrs	Mon 6/20/22	Mon 9/12/22	30	Howard Humphrey,Barbie Flick,Vend PM,IT	No
32	Create Detailed Schedule and Documentation	50 days	1,200 hrs	Tue 6/21/22	Tue 8/30/22		Howard Humphrey,Directors,Vend PM	No
33	Pre-Planning Complete	0 days	0 hrs	Tue 8/30/22	Tue 8/30/22			Yes
34	PLANNING	114 days	5,162 hrs	Wed 5/25/22	Thu 11/3/22			No
35	Contract Execution	1 day	16 hrs	Wed 5/25/22	Wed 5/25/22		KDADS,Wellsky	Yes
36	Project Planning	10 days	160 hrs	Thu 5/26/22	Thu 6/9/22	35	Trevor Atwood,Project Team	No
37	Kickoff Meeting/Project Start	1 day	16 hrs	Tue 6/21/22	Tue 6/21/22		Trevor Atwood,Project Team	Yes
38	Identify Hospital/SUD SME's	3 days	72 hrs	Wed 6/22/22	Fri 6/24/22		Iryna,Howard,Barbie	No

ID	Task Name	Duration	Work	Start	Finish	Predecessors	Resource Names	Milestone
39	Schedule initial Discovery Meeting and Agendas	3 days	48 hrs	Wed 6/29/22	Fri 7/1/22		Iryna,Barbie	No
40	Master Work Plan and Schedule (Baseline)	55 days	664 hrs	Mon 7/4/22	Mon 9/19/22			No
41	Detailed Project Plan	10 days	80 hrs	Wed 8/3/22	Tue 8/16/22		Trevor Atwood	Yes
42	Review Detailed Project Implementation Plan - KDA	5 days	40 hrs	Mon 8/29/22	Fri 9/2/22	41	Howard Humphrey	No
43	Implementation Plan Review - KDADS PMO and IT	13 days	208 hrs	Mon 9/5/22	Wed 9/21/22		KDADS PMO,IT Directors	No
44	Prepare CITO Detailed Project Plan Documentation	5 days	40 hrs	Mon 9/5/22	Mon 9/12/22	41	Howard Humphrey	No
45	Submit/Route CITO Detailed Project Plan thru DCF	3 days	24 hrs	Tue 9/13/22	Thu 9/15/22	44	Howard Humphrey	No
46	Submit & Obtain IT Accessibility Director and State	3 days	24 hrs	Tue 9/13/22	Thu 9/15/22		ADA Director	No
47	Submit CITO Detailed Project Plan to KITO for Review	1 day	8 hrs	Thu 9/22/22	Thu 9/22/22	43	Howard Humphrey	No
48	Review and Approval	30 days	240 hrs	Fri 9/23/22	Thu 11/3/22	47	KITO	No
49	KISO Review of EHR Security Documentation	30 days	480 hrs	Fri 9/23/22	Thu 11/3/22		Michael Anderson,Howard Humphrey	No
50	PLAN MILESTONE COMPLETE	0 days	0 hrs	Thu 11/3/22	Thu 11/3/22	48		Yes
51	DISCOVERY	90 days	3,706 hrs	Thu 6/23/22	Fri 10/28/22			No
52	Phase 1: State Hospitals	66 days	3,088 hrs	Thu 6/23/22	Mon 9/26/22			No
53	RCM Discovery	30 days	656 hrs	Thu 6/23/22	Thu 8/4/22			No
54	Corporate Structure	18 days	256 hrs	Thu 6/23/22	Tue 7/19/22			No
55	Requirements Definition	5 days	80 hrs	Thu 6/23/22	Wed 6/29/22		Cheryl David,Iryna Yeromenko	No
56	Proof-of-Concept Configuration in QA	3 days	48 hrs	Tue 7/5/22	Thu 7/7/22	55	Cheryl David,Iryna Yeromenko	No
57	Review and Approval	8 days	128 hrs	Fri 7/8/22	Tue 7/19/22	56	Cheryl David,Iryna Yeromenko	No
58	Categories	10 days	160 hrs	Mon 7/11/22	Fri 7/22/22	56FS+1 day	Cheryl David,Iryna Yeromenko	No
59	Discovery Questions: Admissions	5 days	80 hrs	Fri 7/15/22	Thu 7/21/22	54	Cheryl David,Iryna Yeromenko	No
60	Discovery Questions: Billing	5 days	80 hrs	Fri 7/22/22	Thu 7/28/22	59	Cheryl David,Iryna Yeromenko	No
61	Workflows	5 days	80 hrs	Fri 7/29/22	Thu 8/4/22	60	Cheryl David,Iryna Yeromenko	No
62	EMR Discovery	59 days	2,432 hrs	Tue 7/5/22	Mon 9/26/22			No
63	Project Team Review	4 days	32 hrs	Tue 7/5/22	Fri 7/8/22		Brenda Droste,Iryna Yeromenko	Yes
64	EMR Discovery Questions	5 days	240 hrs	Mon 7/11/22	Fri 7/15/22	63	Brenda Droste,AAC,KNI,LSH,OSH,PSH	No
65	Pre-Admit/Admission	10 days	480 hrs	Mon 7/18/22	Fri 7/29/22	64	Brenda Droste,AAC,KNI,LSH,OSH,PSH	No
66	Day-in-the-Life, SPTP	10 days	480 hrs	Mon 7/25/22	Fri 8/5/22	65	Brenda Droste,AAC,KNI,LSH,OSH,PSH	No
67	Discharge Process	10 days	480 hrs	Mon 8/15/22	Fri 8/26/22	66	Brenda Droste,AAC,KNI,LSH,OSH,PSH	No
68	Outreach	10 days	480 hrs	Mon 8/29/22	Mon 9/12/22	67	Brenda Droste,AAC,KNI,LSH,OSH,PSH	No
69	Project Team Review of Findings/Recommendations	10 days	240 hrs	Tue 9/13/22	Mon 9/26/22	68	Brenda Droste,Iryna Yeromenko,Pat Williams	No
70	Phase 2: SUD Providers	55 days	618 hrs	Fri 7/29/22	Fri 10/14/22			No
71	Discovery Meetings	25 days	138 hrs	Fri 7/29/22	Thu 9/1/22			No
72	SUD Program	1 day	20 hrs	Fri 7/29/22	Fri 7/29/22		Jen Johns,KDADS SMEs,Barbie Flick	No
73	Provider Licensing	1 day	14 hrs	Thu 8/4/22	Thu 8/4/22		Jen Johns,KDADS SMEs,Barbie Flick	No
74	Provider Application	1 day	24 hrs	Thu 8/11/22	Thu 8/11/22		Jen Johns,KDADS SMEs,Barbie Flick	No
75	TEDS and KSURS	1 day	32 hrs	Wed 8/24/22	Wed 8/24/22		Matt Peet,Barbie Flick,KDADS SMEs,Jen Johns	No
76	Client Assessment	1 day	24 hrs	Thu 8/25/22	Thu 8/25/22		Jen Johns,KDADS SMEs,Barbie Flick	No

ID	Task Name	Duration	Work	Start	Finish	Predecessors	Resource Names	Milestone
77	Client Assessment and Role Security	1 day	24 hrs	Thu 9/1/22	Thu 9/1/22		Jen Johns,KDADS SMEs,Barbie Flick	No
78	Review Discovery Data	10 days	240 hrs	Mon 9/5/22	Fri 9/16/22		Jen Johns,KDADS SMEs,Barbie Flick	No
79	Access Project Scope Re-alignment	10 days	160 hrs	Mon 9/19/22	Fri 9/30/22		Trevor Atwood,Howard Humphrey	No
80	Create Change Request and Steering Committee	10 days	80 hrs	Mon 10/3/22	Fri 10/14/22		Andrew Brown	No
81	EXECUTION	234 days	24,386 hrs	Mon 11/7/22	Wed 10/11/23			No
82	Project Execution Start	0 days	0 hrs	Mon 11/7/22	Mon 11/7/22	48FF		Yes
83	Phase 1: State Hospitals	191 days	14,912 hrs	Mon 11/7/22	Thu 8/10/23			No
84	DESIGN	101 days	4,176 hrs	Mon 11/7/22	Tue 4/4/23			No
85	Network Assessment	100 days	800 hrs	Mon 11/7/22	Mon 4/3/23			No
86	PSH	35 days	280 hrs	Mon 11/7/22	Thu 12/29/22			No
87	Part 1	10 days	80 hrs	Mon 11/7/22	Mon 11/21/22	82	Vendor	No
88	Part 2	10 days	80 hrs	Tue 11/22/22	Wed 12/7/22	87	Vendor	No
89	Part 3	10 days	80 hrs	Thu 12/8/22	Wed 12/21/22	88	Vendor	No
90	Part 4	5 days	40 hrs	Thu 12/22/22	Thu 12/29/22	89	Vendor	No
91	LSH	25 days	200 hrs	Fri 12/30/22	Mon 2/6/23			No
92	Part 1	10 days	80 hrs	Fri 12/30/22	Fri 1/13/23	86	Vendor	No
93	Part 2	10 days	80 hrs	Tue 1/17/23	Mon 1/30/23	92	Vendor	No
94	Part 3	5 days	40 hrs	Tue 1/31/23	Mon 2/6/23	93	Vendor	No
95	KNI	15 days	120 hrs	Tue 2/7/23	Mon 2/27/23			No
96	Part 1	10 days	80 hrs	Tue 2/7/23	Mon 2/20/23	91	Vendor	No
97	Part 2	5 days	40 hrs	Tue 2/21/23	Mon 2/27/23	96	Vendor	No
98	OSH	25 days	200 hrs	Tue 2/28/23	Mon 4/3/23			No
99	Part 1	10 days	80 hrs	Tue 2/28/23	Mon 3/13/23	95	Vendor	No
100	Part 2	10 days	80 hrs	Tue 3/14/23	Mon 3/27/23	99	Vendor	No
101	Part 3	5 days	40 hrs	Tue 3/28/23	Mon 4/3/23	100	Vendor	No
102	Hardware Assessment	20 days	160 hrs	Fri 11/4/22	Tue 12/6/22			No
103	PSH	5 days	40 hrs	Fri 11/4/22	Thu 11/10/22	82	HS-EBIT	No
104	LSH	5 days	40 hrs	Mon 11/14/22	Fri 11/18/22	103	HS-EBIT	No
105	KNI	5 days	40 hrs	Mon 11/21/22	Tue 11/29/22	104	HS-EBIT	No
106	OSH	5 days	40 hrs	Wed 11/30/22	Tue 12/6/22	105	HS-EBIT	No
107	Meet with the Kansas Historical Society staff to	1 day	32 hrs	Wed 11/30/22	Wed 11/30/22		Howard,Jay,Historical Society,Ethan	Yes
108	System Analysis	31 days	480 hrs	Fri 11/4/22	Wed 12/21/22			No
109	Research and Documentation	10 days	80 hrs	Mon 11/7/22	Mon 11/21/22	82	Blake Courtney	No
110	Collect Interface Vendor Information	10 days	80 hrs	Fri 11/4/22	Fri 11/18/22	82	Blake Courtney	No
111	Analysis	10 days	160 hrs	Tue 11/22/22	Wed 12/7/22	109	Blake Courtney,WellSky Technical Team	No
112	Interface Requirements Definition	10 days	160 hrs	Thu 12/8/22	Wed 12/21/22	111	Blake Courtney,WellSky Technical Team	No
113	Contract Functional Requirements	10 days	720 hrs	Mon 11/7/22	Mon 11/21/22			No
114	Data Sets	10 days	240 hrs	Mon 11/7/22	Mon 11/21/22	82	Cheryl David,Iryna Yeromenko,Brenda Drc	No

ID	Task Name	Duration	Work	Start	Finish	Predecessors	Resource Names	Milestone
115	Functional Requirements	10 days	240 hrs	Mon 11/7/22	Mon 11/21/22	82	Cheryl David,Iryna Yeromenko,Brenda Drc	No
116	WellSky Demos	10 days	240 hrs	Mon 11/7/22	Mon 11/21/22	82	Cheryl David,Iryna Yeromenko,Brenda Drc	No
117	Security Requirements Review	10 days	160 hrs	Fri 11/4/22	Fri 11/18/22	82	HS-EBIT,WellSky Technical Team	No
118	Outside Vendor User Requirements	5 days	40 hrs	Wed 11/30/22	Tue 12/6/22	113	Iryna Yeromenko	No
119	Design Deliverables	60 days	1,784 hrs	Mon 11/7/22	Mon 2/6/23			No
120	System Analysis Report	31 days	288 hrs	Wed 12/14/22	Mon 1/30/23			No
121	DED Delivery	1 day	8 hrs	Wed 12/14/22	Thu 12/15/22	123SF-5 day	Trevor Atwood	No
122	DED Review and Approval	2 days	16 hrs	Thu 12/15/22	Fri 12/16/22	121	Howard Humphrey	No
123	Preparation	8 days	128 hrs	Thu 12/22/22	Wed 1/4/23	108	WellSky,Blake Courtney	No
124	System Analysis Report	0 days	0 hrs	Wed 1/4/23	Wed 1/4/23		Connie Wade	Yes
125	Delivery	1 day	8 hrs	Thu 1/5/23	Thu 1/5/23	123	Conne Wade	No
126	Review	8 days	64 hrs	Fri 1/6/23	Wed 1/18/23	125	Project Team	No
127	Revision	5 days	40 hrs	Thu 1/19/23	Wed 1/25/23	126	Product Management	No
128	Review and Acceptance	3 days	24 hrs	Thu 1/26/23	Mon 1/30/23	127	Project Team	No
129	Business Requirement Document	37 days	560 hrs	Mon 11/7/22	Tue 1/3/23			No
130	DED Delivery	1 day	8 hrs	Mon 11/7/22	Mon 11/7/22	131SF	Trevor Atwood	No
131	DED Review and Approval	2 days	16 hrs	Mon 11/7/22	Tue 11/8/22	132SF-10 da	Project Team	No
132	Preparation	10 days	400 hrs	Tue 11/22/22	Wed 12/7/22	53,62,113	Cheryl David,Adam Cantrell,Lead TC,Trevo	No
133	Business Requirements Document	0 days	0 hrs	Wed 12/7/22	Wed 12/7/22		Connie Wade	Yes
134	Delivery	1 day	8 hrs	Thu 12/8/22	Thu 12/8/22	132	Trevor Atwood	No
135	Review	8 days	64 hrs	Fri 12/9/22	Tue 12/20/22	134	Project Team	No
136	Revision	5 days	40 hrs	Wed 12/21/22	Wed 12/28/22	135	Product Management	No
137	Review and Acceptance	3 days	24 hrs	Thu 12/29/22	Tue 1/3/23	136	Project Team	No
138	Detailed Functional Design Document Review	42 days	616 hrs	Thu 11/17/22	Fri 1/20/23			No
139	DED Delivery	1 day	8 hrs	Thu 11/17/22	Fri 11/18/22	140SF	Trevor Atwood	No
140	DED Review and Approval	2 days	16 hrs	Fri 11/18/22	Tue 11/22/22	141SF-10 da	Project Team	No
141	Preparation	10 days	400 hrs	Thu 12/8/22	Wed 12/21/22	132	Brenda Droste,Adam Cantrell,Cheryl Davic	No
142	Detailed Functional Design Document Review	0 days	0 hrs	Wed 12/21/22	Wed 12/21/22		Brenda Droste,Adam Cantrell,Cheryl Davic	Yes
143	Delivery	1 day	8 hrs	Thu 12/22/22	Thu 12/22/22	141	Trevor Atwood	No
144	Review	8 days	64 hrs	Fri 12/23/22	Thu 1/5/23	143	Project Team	No
145	Revision	5 days	80 hrs	Fri 1/6/23	Thu 1/12/23	144	Pat Williams,Cheryl David	No
146	Review and Acceptance	5 days	40 hrs	Fri 1/13/23	Fri 1/20/23	145	Project Team	No
147	Detailed Technical Specifications Document R	32 days	320 hrs	Tue 12/20/22	Mon 2/6/23			No
148	DED Delivery	1 day	8 hrs	Tue 12/20/22	Wed 12/21/22	149SF	Trevor Atwood	No
149	DED Review and Approval	2 days	16 hrs	Wed 12/21/22	Fri 12/23/22	150SF	Howard Humphrey	No
150	Preparation	10 days	80 hrs	Fri 12/23/22	Mon 1/9/23	108,143FF+1	WellSky Technical Team	No
151	Detailed Technical Specifications Document	0 days	0 hrs	Mon 1/9/23	Mon 1/9/23		WellSky Technical Team	Yes
152	Delivery	1 day	8 hrs	Tue 1/10/23	Tue 1/10/23	150	Trevor Atwood	No

ID	Task Name	Duration	Work	Start	Finish	Predecessors	Resource Names	Milestone
153	Review	8 days	128 hrs	Wed 1/11/23	Mon 1/23/23	152	KDADS,HS-EBIT	No
154	Revision	5 days	40 hrs	Tue 1/24/23	Mon 1/30/23	153	WellSky Technical Team	No
155	Review and Acceptance	5 days	40 hrs	Tue 1/31/23	Mon 2/6/23	154	Project Team	No
156	CONFIGURE	105 days	2,712 hrs	Mon 11/7/22	Mon 4/10/23			No
157	Deploy Production, Training, and QA Sites	2 days	16 hrs	Mon 11/7/22	Tue 11/8/22	82	DevOps	No
158	Configuration	105 days	2,696 hrs	Mon 11/7/22	Mon 4/10/23			No
159	RCM	35 days	560 hrs	Wed 11/9/22	Tue 1/3/23			No
160	Core Setup	17 days	96 hrs	Wed 11/9/22	Tue 12/6/22			No
167	Facility Setup	9 days	88 hrs	Mon 12/5/22	Thu 12/15/22			No
173	Billing Setup	11 days	136 hrs	Wed 12/7/22	Wed 12/21/22			No
181	HIM Settings	3 days	24 hrs	Thu 12/22/22	Tue 12/27/22	180	Cheryl David	No
182	Case Management Settings	3 days	24 hrs	Wed 12/28/22	Fri 12/30/22	181	Cheryl David	No
183	Admissions Setup	11 days	112 hrs	Fri 12/16/22	Tue 1/3/23			No
189	Scheduling	10 days	80 hrs	Fri 12/16/22	Fri 12/30/22	167	Adam Cantrell	No
190	EMR	38 days	968 hrs	Mon 11/7/22	Wed 1/4/23			No
191	Clinical Documentation	38 days	464 hrs	Mon 11/7/22	Wed 1/4/23			No
214	CPOE	25 days	504 hrs	Tue 11/22/22	Thu 12/29/22			No
230	User Security	8 days	80 hrs	Mon 12/12/22	Wed 12/21/22			No
231	RCM Roles	5 days	40 hrs	Mon 12/12/22	Fri 12/16/22	174	Cheryl David	No
232	EMR Roles	5 days	40 hrs	Thu 12/15/22	Wed 12/21/22	217	Brenda Droste	No
233	Reporting	12 days	176 hrs	Thu 12/15/22	Tue 1/3/23			No
234	RCM Reporting Training	1 day	8 hrs	Fri 12/16/22	Fri 12/16/22	167	Cheryl David	No
235	RCM Insight Analytics	10 days	80 hrs	Mon 12/19/22	Tue 1/3/23	234	Iryna Yeromenko	No
236	EMR Reporting Training	1 day	8 hrs	Thu 12/15/22	Thu 12/15/22	217	Brenda Droste	No
237	EMR Insight Analytics	10 days	80 hrs	Fri 12/16/22	Fri 12/30/22	236	Iryna Yeromenko	No
238	Core System Implemented	0 days	0 hrs	Wed 1/4/23	Wed 1/4/23	159,190,230		Yes
239	DESIGN/CONFIGURE MILESTONE COMPLETE	0 days	0 hrs	Mon 2/6/23	Mon 2/6/23	120,129,138		Yes
240	Data Extract	28 days	224 hrs	Thu 3/2/23	Mon 4/10/23			No
241	Database Instance Provisioning	10 days	80 hrs	Thu 3/2/23	Wed 3/15/23	410	Development	No
242	Replication Service Initiation	1 day	8 hrs	Thu 3/16/23	Thu 3/16/23	241	Development	No
243	Kickoff Meeting	1 day	8 hrs	Fri 3/17/23	Fri 3/17/23	242	WellSky Technical Team	No
244	Data Dictionary Review	5 days	40 hrs	Mon 3/20/23	Fri 3/24/23	243	HS-EBIT	No
245	KDADS Login Validation	1 day	8 hrs	Mon 3/27/23	Mon 3/27/23	244	HS-EBIT	No
246	Query/Schema Support	10 days	80 hrs	Tue 3/28/23	Mon 4/10/23	245	WellSky Technical Team	No
247	Interfaces	51 days	688 hrs	Thu 12/22/22	Tue 3/7/23			No
248	RCM	44 days	280 hrs	Thu 12/22/22	Fri 2/24/23			No
253	EMR	51 days	408 hrs	Thu 12/22/22	Tue 3/7/23			No
259	DELIVER	138 days	6,944 hrs	Mon 11/7/22	Fri 5/26/23			No

ID	Task Name	Duration	Work	Start	Finish	Predecessors	Resource Names	Milestone
260	VALIDATION	94 days	5,864 hrs	Mon 11/7/22	Fri 3/24/23			No
261	Test Preparation Deliverables	39 days	1,376 hrs	Mon 11/7/22	Thu 1/5/23			No
262	UAT/QA Standard Procedures	18 days	384 hrs	Mon 11/7/22	Mon 12/5/22			No
271	UAT Test Script Plan	31 days	496 hrs	Mon 11/7/22	Thu 12/22/22			No
280	UAT Scripts	27 days	304 hrs	Mon 11/7/22	Fri 12/16/22			No
289	Readiness Certification for UAT	28 days	192 hrs	Wed 11/23/22	Thu 1/5/23			No
298	Test Activities	75 days	3,072 hrs	Wed 12/7/22	Fri 3/24/23			No
299	RCM UAT	9 days	160 hrs	Mon 1/9/23	Fri 1/20/23			No
304	EMR UAT	17 days	592 hrs	Thu 1/19/23	Fri 2/10/23		IC 1,IC 2	No
309	UAT Remediation	10 days	160 hrs	Mon 1/30/23	Fri 2/10/23	299SS+14 d	WellSky,KDADS Super Users	No
310	Interface Validation	55 days	2,080 hrs	Fri 1/6/23	Fri 3/24/23			No
326	Hardware Testing	10 days	80 hrs	Wed 12/7/22	Tue 12/20/22	102	HS-EBIT	No
327	Test Results Deliverables	58 days	1,416 hrs	Fri 12/9/22	Fri 3/3/23			No
328	Traceability Matrix	41 days	552 hrs	Thu 1/5/23	Fri 3/3/23			No
337	Performance Measuring Results	42 days	600 hrs	Fri 12/9/22	Thu 2/9/23			No
346	Review and Comment: System Error Tracking	33 days	264 hrs	Fri 12/9/22	Fri 1/27/23			No
355	TRAINING	131 days	1,080 hrs	Thu 11/17/22	Fri 5/26/23			No
356	Training Deliverables	31 days	520 hrs	Thu 11/17/22	Wed 1/4/23			No
357	Review and Comment: Training Plan	30 days	320 hrs	Thu 11/17/22	Tue 1/3/23			No
366	End User Materials	25 days	200 hrs	Tue 11/29/22	Wed 1/4/23			No
375	DELIVER MILESTONE COMPLETE	0 days	0 hrs	Fri 3/3/23	Fri 3/3/23	262,271,280		Yes
376	Training Activities	102 days	560 hrs	Tue 1/3/23	Fri 5/26/23			No
377	Super User Training	11 days	88 hrs	Tue 1/3/23	Wed 1/18/23			No
380	Master File Training	9 days	72 hrs	Fri 5/12/23	Wed 5/24/23			No
383	End User Training	75 days	400 hrs	Fri 2/10/23	Fri 5/26/23			No
389	GO-LIVE	117 days	1,080 hrs	Mon 12/19/22	Mon 6/5/23			No
390	Comprehensive System Migration Plan	27 days	320 hrs	Mon 12/19/22	Fri 1/27/23			No
391	DED Delivery	1 day	16 hrs	Mon 12/19/22	Tue 12/20/22	392SF	Trevor Atwood,Lead TC	No
392	DED Review and Approval	2 days	16 hrs	Tue 12/20/22	Thu 12/22/22	393SF	Project Team	No
393	Preparation	10 days	160 hrs	Thu 12/22/22	Mon 1/9/23	395SF	Lead TC,Trevor Atwood	No
394	Comprehensive System Migration Plan	0 days	0 hrs	Tue 1/10/23	Tue 1/10/23		Conne Wade	Yes
395	Delivery	1 day	8 hrs	Mon 1/9/23	Tue 1/10/23	410SF-35 da	Trevor Atwood	No
396	Review	8 days	64 hrs	Tue 1/10/23	Fri 1/20/23	395	Project Team	No
397	Revision	2 days	32 hrs	Mon 1/23/23	Tue 1/24/23	396	Trevor Atwood,Lead TC	No
398	Review and Acceptance	3 days	24 hrs	Wed 1/25/23	Fri 1/27/23	397	Project Team	No
399	GO-LIVE 1: PSH	29 days	200 hrs	Tue 2/21/23	Fri 3/31/23			Yes
400	Pre-Go-Live Tasks 1	7 days	72 hrs	Tue 2/21/23	Wed 3/1/23			No
401	Data Imports	1.5 days	8 hrs	Thu 2/23/23	Mon 2/27/23			No

ID	Task Name	Duration	Work	Start	Finish	Predecessors	Resource Names	Milestone
404	Data Converted	0 days	0 hrs	Mon 2/27/23	Mon 2/27/23	401		Yes
405	Manual Data Entry	5 days	40 hrs	Tue 2/21/23	Tue 2/28/23	410SF-1 day	PSH	No
406	Final Configuration	4 days	24 hrs	Fri 2/24/23	Wed 3/1/23			No
409	Go-Live Readiness Checkpoint 1	1 day	8 hrs	Thu 2/23/23	Fri 2/24/23	410SF-3 day	Project Team	Yes
410	PSH Go-Live	1 day	8 hrs	Wed 3/1/23	Wed 3/1/23		PSH	No
411	Go-Live Support 1	3 days	24 hrs	Wed 3/1/23	Fri 3/3/23	410SS	WellSky Project Team	No
412	PSH Completed	0 days	0 hrs	Fri 3/3/23	Fri 3/3/23	411		Yes
413	Post Go-Live Support 1	10 days	80 hrs	Mon 3/6/23	Fri 3/17/23	411	WellSky Project Team	No
414	Transition to Ongoing Support 1	1 day	8 hrs	Fri 3/31/23	Fri 3/31/23	413FS+9 day	WellSky Client Care	No
415	GO-LIVE 2: LSH	29 days	200 hrs	Mon 3/27/23	Thu 5/4/23			Yes
416	Pre-Go-Live Tasks 2	7 days	72 hrs	Mon 3/27/23	Tue 4/4/23			No
417	Data Imports	1.5 days	8 hrs	Wed 3/29/23	Fri 3/31/23			No
420	Manual Data Entry	5 days	40 hrs	Mon 3/27/23	Mon 4/3/23	425SF-1 day	LSH	No
421	Final Configuration	4 days	24 hrs	Thu 3/30/23	Tue 4/4/23			No
424	Go-Live Readiness Checkpoint 2	1 day	8 hrs	Wed 3/29/23	Thu 3/30/23	425SF-3 day	Project Team	Yes
425	LSH Go-Live	1 day	8 hrs	Tue 4/4/23	Tue 4/4/23		LSH	No
426	Go-Live Support 2	3 days	24 hrs	Tue 4/4/23	Thu 4/6/23	425SS	WellSky Project Team	No
427	LSH Completed	0 days	0 hrs	Thu 4/6/23	Thu 4/6/23	426		Yes
428	Post Go-Live Support 2	10 days	80 hrs	Fri 4/7/23	Thu 4/20/23	426	WellSky Project Team	No
429	Transition to Ongoing Support 2	1 day	8 hrs	Thu 5/4/23	Thu 5/4/23	428FS+9 day	WellSky Client Care	No
430	GO-LIVE 3: KNI	25 days	200 hrs	Mon 4/24/23	Fri 5/26/23			Yes
431	Pre-Go-Live Tasks 3	7 days	72 hrs	Mon 4/24/23	Tue 5/2/23			No
432	Data Imports	1.5 days	8 hrs	Wed 4/26/23	Fri 4/28/23			No
435	Manual Data Entry	5 days	40 hrs	Mon 4/24/23	Mon 5/1/23	440SF-1 day	KNI	No
436	Final Configuration	4 days	24 hrs	Thu 4/27/23	Tue 5/2/23			No
439	Go-Live Readiness Checkpoint 3	1 day	8 hrs	Wed 4/26/23	Thu 4/27/23	440SF-3 day	Project Team	Yes
440	KNI Go-Live	1 day	8 hrs	Tue 5/2/23	Tue 5/2/23		KNI	No
441	Go-Live Support 3	3 days	24 hrs	Tue 5/2/23	Thu 5/4/23	440SS	WellSky Project Team	No
442	KNI Completed	0 days	0 hrs	Thu 5/4/23	Thu 5/4/23	441		Yes
443	Post Go-Live Support 3	10 days	80 hrs	Fri 5/5/23	Thu 5/18/23	441	WellSky Project Team	No
444	Transition to Ongoing Support 3	1 day	8 hrs	Fri 5/26/23	Fri 5/26/23	443FS+5 day	WellSky Client Care	Yes
445	GO-LIVE 4: OSH and AAC	9 days	160 hrs	Tue 5/23/23	Mon 6/5/23			Yes
446	Pre-Go-Live Tasks 4	7 days	112 hrs	Tue 5/23/23	Thu 6/1/23			No
447	Data Imports	1.5 days	8 hrs	Thu 5/25/23	Tue 5/30/23			No
450	Manual Data Entry	5 days	80 hrs	Tue 5/23/23	Wed 5/31/23	455SF-1 day	OSH,AAC	No
451	Final Configuration	6 days	24 hrs	Wed 5/24/23	Thu 6/1/23			No
454	Go-Live Readiness Checkpoint 4	1 day	8 hrs	Thu 5/25/23	Fri 5/26/23	455SF-3 day	Project Team	Yes
455	OSH and AAC Go-Live	1 day	16 hrs	Thu 6/1/23	Thu 6/1/23		OSH,AAC	No

ID	Task Name	Duration	Work	Start	Finish	Predecessors	Resource Names	Milestone
456	Go-Live Support 4	3 days	24 hrs	Thu 6/1/23	Mon 6/5/23	455SS	WellSky Project Team	No
457	OSH Completed	0 days	0 hrs	Mon 6/5/23	Mon 6/5/23	456		Yes
458	Phase 2: SUD Providers	234 days	9,474 hrs	Mon 11/7/22	Wed 10/11/23			No
459	DESIGN AND CONFIGURE	234 days	5,408 hrs	Mon 11/7/22	Wed 10/11/23			No
460	Deploy Sandbox and Data Conversion Sites	3 days	24 hrs	Mon 11/7/22	Wed 11/9/22	82	DevOps	No
461	Client Case Management	50 days	880 hrs	Thu 11/10/22	Thu 1/26/23			No
462	Requirements	10 days	240 hrs	Thu 11/10/22	Mon 11/28/22	460	Jen Johns,KDADS SMEs,Product Managem	No
463	Configuration	10 days	240 hrs	Tue 11/29/22	Mon 12/12/22	462	Jen Johns,James Farrell,Danny Hinkle	No
464	Documentation	10 days	240 hrs	Tue 12/13/22	Tue 12/27/22	463	Jen Johns,James Farrell,Danny Hinkle	No
465	Demonstration	10 days	80 hrs	Wed 12/28/22	Wed 1/11/23	464	Jen Johns	No
466	Validation	10 days	80 hrs	Thu 1/12/23	Thu 1/26/23	465	KDADS SMEs	No
467	Provider Management	50 days	800 hrs	Thu 11/10/22	Thu 1/26/23			No
468	Requirements	10 days	160 hrs	Thu 11/10/22	Mon 11/28/22	462SS	Jen Johns,KDADS SMEs	No
469	Configuration	10 days	240 hrs	Tue 11/29/22	Mon 12/12/22	468	Jen Johns,James Farrell,Danny Hinkle	No
470	Documentation	10 days	240 hrs	Tue 12/13/22	Tue 12/27/22	469	Jen Johns,James Farrell,Danny Hinkle	No
471	Demonstration	10 days	80 hrs	Wed 12/28/22	Wed 1/11/23	470	Jen Johns	No
472	Validation	10 days	80 hrs	Thu 1/12/23	Thu 1/26/23	471	KDADS SMEs	No
473	Custom Reports	25 days	400 hrs	Fri 1/27/23	Thu 3/2/23			No
474	Requirements	10 days	160 hrs	Fri 1/27/23	Thu 2/9/23	467	Steve DeSarno,Jen Johns	No
475	Design	10 days	160 hrs	Fri 2/3/23	Thu 2/16/23	474SS+5 day	Steve DeSarno,Jen Johns	No
476	Development	10 days	80 hrs	Fri 2/17/23	Thu 3/2/23	475SS+10 d	WellSky Technical Team	No
477	State Hospital Referral Interface	25 days	400 hrs	Fri 1/27/23	Thu 3/2/23			No
478	Requirements	10 days	160 hrs	Fri 1/27/23	Thu 2/9/23	467	Matt Peet,Jen Johns	No
479	Design	10 days	160 hrs	Fri 2/3/23	Thu 2/16/23	478SS+5 day	Matt Peet,Jen Johns	No
480	Development	10 days	80 hrs	Fri 2/17/23	Thu 3/2/23	479SS+10 d	Development	No
481	Data Conversion	76 days	1,216 hrs	Fri 1/27/23	Fri 5/12/23			No
482	Requirements	10 days	160 hrs	Fri 1/27/23	Thu 2/9/23	467	Steve DeSarno,Jen Johns	No
483	Mapping	10 days	240 hrs	Fri 2/3/23	Thu 2/16/23	482SS+5 day	Steve DeSarno,Jen Johns,HS-EBIT	No
484	Test Conversion 1	24 days	312 hrs	Fri 2/17/23	Wed 3/22/23			No
485	Data Preparation	10 days	80 hrs	Fri 2/17/23	Thu 3/2/23	483	HS-EBIT	No
486	Submission	1 day	8 hrs	Fri 3/3/23	Fri 3/3/23	485	HS-EBIT	No
487	Review and Cleansing	5 days	80 hrs	Mon 3/6/23	Fri 3/10/23	486	Steve DeSarno,HS-EBIT	No
488	Conversion	3 days	24 hrs	Mon 3/13/23	Wed 3/15/23	487	Steve DeSarno	No
489	Validation	5 days	120 hrs	Thu 3/16/23	Wed 3/22/23	488	HS-EBIT,State BAs,KDADS SMEs	No
490	Test Conversion 2	19 days	256 hrs	Thu 3/23/23	Tue 4/18/23			No
491	Data Preparation	8 days	64 hrs	Thu 3/23/23	Mon 4/3/23	489	HS-EBIT	No
492	Submission	1 day	8 hrs	Tue 4/4/23	Tue 4/4/23	491	HS-EBIT	No
493	Review	3 days	48 hrs	Wed 4/5/23	Fri 4/7/23	492	Steve DeSarno,HS-EBIT	No

ID	Task Name	Duration	Work	Start	Finish	Predecessors	Resource Names	Milestone
494	Conversion	2 days	16 hrs	Mon 4/10/23	Tue 4/11/23	493	Steve DeSarno	No
495	Validation	5 days	120 hrs	Wed 4/12/23	Tue 4/18/23	494	HS-EBIT,State BAs,KDADS SMEs	No
496	Test Conversion 3	18 days	248 hrs	Wed 4/19/23	Fri 5/12/23			No
497	Data Preparation	7 days	56 hrs	Wed 4/19/23	Thu 4/27/23	495	HS-EBIT	No
498	Submission	1 day	8 hrs	Fri 4/28/23	Fri 4/28/23	497	HS-EBIT	No
499	Review	3 days	48 hrs	Mon 5/1/23	Wed 5/3/23	498	Steve DeSarno,HS-EBIT	No
500	Conversion	2 days	16 hrs	Thu 5/4/23	Fri 5/5/23	499	Steve DeSarno	No
501	Validation	5 days	120 hrs	Mon 5/8/23	Fri 5/12/23	500	HS-EBIT,State BAs,KDADS SMEs	No
502	Direct Data Access	28 days	224 hrs	Wed 4/5/23	Fri 5/12/23			No
503	Database Instance Provisioning	10 days	80 hrs	Wed 4/5/23	Tue 4/18/23	496	WellSky Technical Team	No
504	Replication Service Initiation	1 day	8 hrs	Wed 4/19/23	Wed 4/19/23	503	WellSky Technical Team	No
505	Kickoff Meeting	1 day	8 hrs	Thu 4/20/23	Thu 4/20/23	504	WellSky Technical Team	No
506	Data Dictionary Review	5 days	40 hrs	Fri 4/21/23	Thu 4/27/23	505	HS-EBIT	No
507	KDADS Login Validation	1 day	8 hrs	Fri 4/28/23	Fri 4/28/23	506	HS-EBIT	No
508	Query/Schema Support	10 days	80 hrs	Mon 5/1/23	Fri 5/12/23	507	WellSky Technical Team	No
509	Release Updates	226 days	120 hrs	Fri 11/18/22	Wed 10/11/23			No
510	Fall 2022	1 day	8 hrs	Fri 11/18/22	Fri 11/18/22		DevOps	No
511	Winter 2023	1 day	8 hrs	Mon 2/13/23	Mon 2/13/23		DevOps	No
512	Spring 2023	1 day	8 hrs	Mon 6/5/23	Mon 6/5/23		DevOps	No
513	Summer 2023	45 days	96 hrs	Wed 8/9/23	Wed 10/11/23			No
514	Sandbox Update	1 day	8 hrs	Wed 8/9/23	Wed 8/9/23		DevOps	No
515	Release Acceptance Testing	10 days	80 hrs	Thu 8/10/23	Wed 8/23/23	514	Project Team	No
516	Production Update	1 day	8 hrs	Wed 10/11/23	Wed 10/11/23		DevOps	No
517	Design Deliverables	90 days	1,344 hrs	Tue 11/29/22	Thu 4/6/23			No
518	System Analysis Report	31 days	288 hrs	Thu 1/19/23	Thu 3/2/23			No
519	DED Delivery	1 day	8 hrs	Thu 1/19/23	Fri 1/20/23	521SF-5 day	Trevor Atwood	No
520	DED Review and Approval	2 days	16 hrs	Fri 1/20/23	Mon 1/23/23	519	Howard Humphrey	No
521	Preparation	8 days	128 hrs	Fri 1/27/23	Tue 2/7/23	467	WellSky,Blake Courtney	No
522	System Analysis Report - SUD	0 days	0 hrs	Tue 2/7/23	Tue 2/7/23		WellSky,Blake Courtney	Yes
523	Delivery	1 day	8 hrs	Wed 2/8/23	Wed 2/8/23	521	Trevor Atwood	No
524	Review	8 days	64 hrs	Thu 2/9/23	Mon 2/20/23	523	Project Team	No
525	Revision	5 days	40 hrs	Tue 2/21/23	Mon 2/27/23	524	Product Management	No
526	Review and Acceptance	3 days	24 hrs	Tue 2/28/23	Thu 3/2/23	525	Project Team	No
527	Business Requirement Document	67 days	320 hrs	Tue 11/29/22	Mon 3/6/23			No
528	DED Delivery	1 day	8 hrs	Tue 11/29/22	Tue 11/29/22	462	Trevor Atwood	No
529	DED Review and Approval	2 days	16 hrs	Wed 11/30/22	Thu 12/1/22	528	Project Team	No
530	Preparation	10 days	160 hrs	Fri 1/27/23	Thu 2/9/23	461	Jen Johns,James Farrell	No
531	Business Requirements Document -SUD	0 days	0 hrs	Thu 2/9/23	Thu 2/9/23		Jen Johns,James Farrell	Yes

ID	Task Name	Duration	Work	Start	Finish	Predecessors	Resource Names	Milestone
532	Delivery	1 day	8 hrs	Fri 2/10/23	Fri 2/10/23	530	Trevor Atwood	No
533	Review	8 days	64 hrs	Mon 2/13/23	Wed 2/22/23	532	Project Team	No
534	Revision	5 days	40 hrs	Thu 2/23/23	Wed 3/1/23	533	Product Management	No
535	Review and Acceptance	3 days	24 hrs	Thu 3/2/23	Mon 3/6/23	534	Project Team	No
536	Detailed Functional Design Document Review	76 days	416 hrs	Fri 12/2/22	Wed 3/22/23			No
537	DED Delivery	1 day	8 hrs	Fri 12/2/22	Fri 12/2/22	529	Trevor Atwood	No
538	DED Review and Approval	2 days	16 hrs	Mon 12/5/22	Tue 12/6/22	537	Howard Humphrey	No
539	Preparation	10 days	240 hrs	Fri 2/10/23	Thu 2/23/23	530	Lead TC,Trevor Atwood,Jen Johns	No
540	Detailed Functional Design Document Review	0 days	0 hrs	Thu 2/23/23	Thu 2/23/23		Lead TC,Conne Wade,Jen Johns	Yes
541	Delivery	1 day	8 hrs	Fri 2/24/23	Fri 2/24/23	539	Trevor Atwood	No
542	Review	8 days	64 hrs	Mon 2/27/23	Wed 3/8/23	541	Project Team	No
543	Revision	5 days	40 hrs	Thu 3/9/23	Wed 3/15/23	542	Jen Johns	No
544	Review and Acceptance	5 days	40 hrs	Thu 3/16/23	Wed 3/22/23	543	Project Team	No
545	Detailed Technical Specifications Document Review	32 days	320 hrs	Wed 2/22/23	Thu 4/6/23			No
546	DED Delivery	1 day	8 hrs	Wed 2/22/23	Thu 2/23/23	547SF	Trevor Atwood	No
547	DED Review and Approval	2 days	16 hrs	Thu 2/23/23	Mon 2/27/23	548SF	Howard Humphrey	No
548	Preparation	10 days	80 hrs	Mon 2/27/23	Fri 3/10/23	541FF+10 days	WellSky Technical Team	No
549	Delivery	1 day	8 hrs	Mon 3/13/23	Mon 3/13/23	548	Trevor Atwood	No
550	Review	8 days	128 hrs	Tue 3/14/23	Thu 3/23/23	549	KDADS,HS-EBIT	No
551	Revision	5 days	40 hrs	Fri 3/24/23	Thu 3/30/23	550	WellSky Technical Team	No
552	Review and Acceptance	5 days	40 hrs	Fri 3/31/23	Thu 4/6/23	551	Project Team	No
553	DESIGN/CONFIGURE MILESTONE COMPLETE	0 days	0 hrs	Wed 10/11/23	Wed 10/11/23	518,536,545		Yes
554	DELIVER	167 days	3,576 hrs	Tue 11/29/22	Thu 7/27/23			No
555	VALIDATION	151 days	2,912 hrs	Tue 11/29/22	Mon 7/3/23			No
556	Test Preparation Deliverables	81 days	1,296 hrs	Wed 1/11/23	Fri 5/5/23			No
557	UAT/QA Standard Procedures	28 days	384 hrs	Thu 1/12/23	Tue 2/21/23			No
566	UAT Test Script Plan	42 days	416 hrs	Wed 1/11/23	Fri 3/10/23			No
575	UAT Scripts	38 days	304 hrs	Fri 2/24/23	Tue 4/18/23			No
584	Readiness Certification for UAT	28 days	192 hrs	Tue 3/28/23	Fri 5/5/23			No
594	Test Activities	51 days	440 hrs	Thu 3/23/23	Fri 6/2/23			No
595	UAT	15 days	120 hrs	Mon 5/8/23	Fri 5/26/23			No
599	UAT Remediation	10 days	160 hrs	Fri 5/19/23	Fri 6/2/23	595SS+9 days	WellSky,KDADS Super Users	No
600	Interface Validation	10 days	160 hrs	Thu 3/23/23	Wed 4/5/23	476,480,484		No
602	Test Results Deliverables	151 days	1,176 hrs	Tue 11/29/22	Mon 7/3/23			No
603	Traceability Matrix	141 days	312 hrs	Tue 11/29/22	Mon 6/19/23			No
612	Performance Measuring Results	42 days	600 hrs	Wed 4/26/23	Fri 6/23/23			No
621	Review and Comment: System Error Tracking	33 days	264 hrs	Wed 5/17/23	Mon 7/3/23			No
630	TRAINING	130 days	664 hrs	Tue 1/24/23	Thu 7/27/23			No

ID	Task Name	Duration	Work	Start	Finish	Predecessors	Resource Names	Milestone
631	Training Deliverables	111 days	504 hrs	Tue 1/24/23	Wed 6/28/23			No
632	Review and Comment: Training Plan	28 days	304 hrs	Tue 1/24/23	Thu 3/2/23			No
641	End User Materials	25 days	200 hrs	Wed 5/24/23	Wed 6/28/23			No
650	DELIVER MILESTONE COMPLETE	0 days	0 hrs	Mon 7/3/23	Mon 7/3/23	557,566,575		Yes
651	Training Activities	96 days	160 hrs	Mon 3/13/23	Thu 7/27/23			No
652	Super User Training	5 days	40 hrs	Mon 3/13/23	Fri 3/17/23		Jen Johns	No
653	System Admin Training	5 days	40 hrs	Mon 3/27/23	Fri 3/31/23	652FS+5 day	Jen Johns	No
654	End User Training	10 days	80 hrs	Thu 7/13/23	Thu 7/27/23	670SF-3 day	KDADS Super Users	No
655	GO-LIVE	75 days	490 hrs	Mon 4/17/23	Wed 8/2/23			No
656	Comprehensive System Migration Plan	27 days	320 hrs	Mon 4/17/23	Tue 5/23/23			No
657	DED Delivery	1 day	16 hrs	Mon 4/17/23	Tue 4/18/23	658SF	Trevor Atwood,Lead TC	No
658	DED Review and Approval	2 days	16 hrs	Tue 4/18/23	Thu 4/20/23	659SF	Howard Humphrey	No
659	Preparation	10 days	160 hrs	Thu 4/20/23	Thu 5/4/23	660SF	Lead TC,Trevor Atwood	No
660	Delivery	1 day	8 hrs	Thu 5/4/23	Fri 5/5/23	670SF-60 da	Trevor Atwood	No
661	Review	8 days	64 hrs	Fri 5/5/23	Tue 5/16/23	660	Project Team	No
662	Revision	2 days	32 hrs	Wed 5/17/23	Thu 5/18/23	661	Trevor Atwood,Lead TC	No
663	Review and Acceptance	3 days	24 hrs	Fri 5/19/23	Tue 5/23/23	662	Project Team	No
664	Pre-Go-Live Tasks	7 days	160 hrs	Thu 7/20/23	Mon 7/31/23			No
665	Final Data Conversion	5 days	80 hrs	Fri 7/21/23	Fri 7/28/23	670SF-2 day	Steve DeSarno,HS-EBIT	No
666	Manual Data Entry	5 days	40 hrs	Mon 7/24/23	Mon 7/31/23	670SF-1 day	Providers	No
667	Final Configuration	5 days	40 hrs	Thu 7/20/23	Thu 7/27/23	670SF-3 day	Project Team	No
668	Go-Live Readiness Checkpoint	0.25 days	2 hrs	Thu 7/27/23	Thu 7/27/23	670SF-2.5 d	Project Team	Yes
669	Data Converted	0 days	0 hrs	Mon 7/31/23	Mon 7/31/23	665		Yes
670	Go-Live	1 day	8 hrs	Tue 8/1/23	Tue 8/1/23		Providers	No
671	SUD Core Completed	0 days	0 hrs	Wed 8/2/23	Wed 8/2/23	670		Yes
672	Close-Out	75 days	256 hrs	Mon 6/5/23	Wed 9/20/23			No
673	Phase 1	20 days	88 hrs	Mon 6/5/23	Mon 7/3/23			No
674	PHASE 1 CLOSURE MILESTONE COMPLETE	0 days	0 hrs	Mon 6/5/23	Mon 6/5/23	390,404,412		Yes
675	Post Go-Live Support 4	10 days	80 hrs	Tue 6/6/23	Mon 6/19/23	456	WellSky Project Team	No
676	Transition to Ongoing Support 4	1 day	8 hrs	Mon 7/3/23	Mon 7/3/23	675FS+9 day	WellSky Client Care	No
677	PHASE 1 PROJECT CLOSE	0 days	0 hrs	Mon 7/3/23	Mon 7/3/23	676		Yes
678	Phase 2	36 days	168 hrs	Tue 8/1/23	Wed 9/20/23			No
679	PHASE 2 CLOSURE MILESTONE COMPLETE	0 days	0 hrs	Wed 8/2/23	Wed 8/2/23	669,671,656		Yes
680	Go-Live Support	10 days	80 hrs	Tue 8/1/23	Mon 8/14/23	670SS	WellSky Project Team	No
681	Post Implementation Evaluation Report (PIER)	10 days	80 hrs	Tue 8/29/23	Tue 9/12/23			No
682	Development	9 days	72 hrs	Tue 8/29/23	Mon 9/11/23	680FS+10 d	Howard Humphrey	No
683	Submittal to KITO	1 day	8 hrs	Tue 9/12/23	Tue 9/12/23	682	Howard Humphrey	No
684	Transition to Ongoing Support	1 day	8 hrs	Wed 9/20/23	Wed 9/20/23	680FS+25 d	WellSky Client Care	No

ID	Task Name	Duration	Work	Start	Finish	Predecessors	Resource Names	Milestone
685	PHASE 2 PROJECT CLOSE	0 days	0 hrs	Wed 9/20/23	Wed 9/20/23	684		Yes



State Archives Division
6425 SW 6th Avenue
Topeka KS 66615-1099

785-272-8681, ext. 272
megan.burton@ks.gov
kshs.org

Patrick Zollner, Acting Executive Director

Laura Kelly, Governor

November 16, 2022

Secretary Laura Howard
Kansas Department for Aging and Disability Services
503 S. Kansas Ave.
Topeka, KS 66603

Dear Secretary Howard,

As part of the approval process for information technology projects over \$250,000, the State Archivist is required to evaluate the impact of information technology projects on government records with long-term (10+ year) retention requirements. If the project impacts long-term records, the State Archivist must ensure that appropriate provisions have been made for these records in the high-level and detailed project plans, in the system design, and for their ingestion, if prudent and feasible, into the Kansas Enterprise Electronic Preservation (KEEP) system. An Electronic Records Retention Statement and approval letter from the State Archivist must accompany high level and detailed project plans submitted to you in your role as the Executive Branch Chief Information Technology Officer.

In compliance with this process, Howard Humphrey, Senior Project Manager, recently sent to me for review an ERRS for the KDADS State Hospital and Substance Use Disorder Employee Health Record (KSURS) detail-level project plan. From my review of the project plan materials, I have determined that the project will affect long-term records. Project staff have indicated their willingness to meet with State Archives staff to discuss the records management tasks associated with this project. They have included this task on the Work Breakdown Structure.

The Electronic Records Retention Statement for the KSURS detail-level project plan is approved. A copy of this approval letter should be included when submitting the project plan for approval.

Sincerely,

Ethan Anderson
Government Records Archivist

Cc: Cole Robison, Director of IT Accessibility, OITS
Howard Humphrey, Senior Project Manager, EBIT

Executive Branch Information Technology
Office of Information Technology Services
2800 SW Topeka Blvd., Building 100
Topeka, KS 66611



Phone: (785) 296-3463
Fax: (785) 296-1168
oits.info@ks.gov

DeAngela Burns-Wallace, Chief Information Technology Officer

Laura Kelly, Governor

November 1, 2022

Laura Howard, Secretary
Department for Children and Families
555 S Kansas Ave., 6th Floor
Topeka, KS 66603

Dear Sec. Howard:

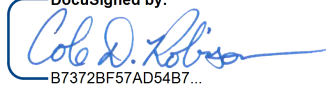
As part of the approval process for information technology projects over \$250,000, a statement indicating compliance with State Information Technology Executive Council (ITEC) Policy 1210 *Information and Communication Technology Accessibility Standards* must be filed with the Branch Chief Information Technology Officer and approved by the Director of Information Technology (IT) Accessibility. I recently received from Howard Humphrey an Accessibility Statement for the KDADS State Hospital and SUD EHR (KSURS) Project for review in compliance with this process.

This Accessibility Statement is accompanied by an exception to ITEC Policy 1210, which was granted by State ADA Coordinator Anthony Fadale for this project, and which I have also received. The Accessibility Conformance Reports (ACR) for the products involved show incomplete compliance, necessitating this exception.

Consistent with this exception, and subject to the conditions outlined therein, the Accessibility Statement requirement for the KSURS Project detailed plan is satisfied. All components of the project should be made to achieve as much compliance with ITEC Policy 1210 as possible within the limitations of the products, and appropriate alternative accommodation should be provided if needed.

A copy of this letter should be included with the submittal of the KSURS Project detailed plan to the Branch CITO for approval.

Sincerely,

DocuSigned by:

B7372BF57AD54B7...

Cole D. Robison
Director of IT Accessibility

cc: Anthony Fadale, State Americans with Disabilities Act Coordinator
Howard Humphrey, Human Services Executive Branch Information Technology
Tom Pagano, Human Services Executive Branch Information Technology
Sara Spinks, Director, Kansas Information Technology Office

KDADS State Hospital and SUD EHR (KSURS) Project Detailed Level Project Plan Compliance Statements

September 15, 2022

Architectural Statement

The KDADS State Hospital and SUD EHR project will comply with the ITEC Policy 4010 Revision-1 Kansas Information Technology Architectural Compliance Requirements through inclusion of the policy as a part of the contract with the vendor.

ITEC Policy 9500 Wireless LAN Requirements does not apply.

Ownership of Software Code and Related Intellectual Property

The KDADS State Hospital and SUD EHR project is releasing a request for proposal (RFP). The ownership of the software product is explicitly stated in the contract, as provided for in the KS Information Technology Policy 1500.

As applicable, all original software and software code and related intellectual property developed or created by the Contractor in the performance of its obligations under the Contract or any Task Order issued under this Contract, shall remain the sole property of the Contractor unless specifically developed for the sole and exclusive use by the State of Kansas.

Privacy Statement

The KDADS State Hospital and SUD EHR project will comply with all applicable privacy and security guidelines.

1. Information Collected – While an EHR does contain the medical and treatment histories of patients, an EHR system is built to go beyond standard clinical data collected in a provider's office and can be inclusive of a broader view of a patient's care. This EHR solution will allow access to evidence-based tools that providers can use to make decisions about a patient's care. No information will be collected by this application that was not already collected for the KDADS State Hospital and SUD EHR program.
2. Why is it collected – No additional information is collected by the KDADS State Hospital and SUD EHR Application.
3. How will it be used – This information is collected as needed for efficient clinical treatment and billing associated with each patient.
4. Exclusion Opportunities – Opportunities for individuals or organizations to have all or part of their attributes excluded from the database. (Exclusion opportunities).

KDADS State Hospital and SUD EHR (KSURS) Project Detailed Level Project Plan Compliance Statements

September 15, 2022

System supports segregation of patient data pursuant to 42 CFR Part 2. Patient data may be shared across provider network with patient consent on file.

Access to PHI would be based on user permission levels as well as company and location.

Prevention of access could be configured to include individual employee or location if necessary.

For our proposed solution, we do not foresee any way that an organization could have any part of their attributes excluded.

5. How the privacy provision included in this project help implement the 1974 Privacy Act as interpreted for information technology by the General Accounting Office. (1974 Act Implementation)

The vendor software package is certified to be compliant.

6. Other Privacy requirements – There are no other privacy requirements
7. Total Privacy Cost – There are no additional costs to the project for privacy beyond the standard costs of secure hosting all government applications require.

Security Statement

The KDADS State Hospital and SUD EHR project will comply with the ITEC Policy 7230A Information Technology Enterprise Security Policy and the relevant data security policies.

Accessibility Statement

The Kansas Department for Aging and Disability Services (KDADS) will ensure that the KDADS State Hospital and SUD EHR project complies with the Information and Communication Technology Standards as described in ITEC Policy 1210 Revision 3, ensuring that:

- All entity ICT shall be accessible to and usable by individuals with disabilities in accordance with federal and state law.

As indicated in ITEC IT Policy 2400A, the state entity will incorporate the Voluntary Product Accessibility Template ver. 2.0 or later in any bid specifications and system requirements for all products that are procured, provided as a service, or custom built as part of the project. Any product selected from or developed by the selected vendor needs to be fully compliant upon implementation, or if no fully compliant solution is available, the solution must be the most compliant solution that meets the

KDADS State Hospital and SUD EHR (KSURS) Project Detailed Level Project Plan Compliance Statements

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business needs. In addition, documentation must be made available to show that there was not a more accessible option available.

Reference: The completed KDADS State Hospital and SUD EHR (KSURS) Voluntary Product Accessibility Template (attached) - and identified on the WBS the task number(s): 43 and 44 are where any remediation of compliance issues and verification of overall compliance will occur.

Electronic Record Retention Statement

The KDADS State Hospital and SUD EHR project will impact the electronic record retention as stated below.

1. For each business function supported by the proposed system, what paper records are being replaced and which will continue to exist in both paper and electronic form?

We will reduce the need for paper documents concerning individual patient care including medical, psychiatric, social, and legal information, as well as correspondence, progress notes, and response to treatment.

2. What new business functions will be implemented?

New communication guidelines and protocols, response protocols and requirements, new protocol on contact models.

3. For each business function identified in 1. and 2. above, what are the legal, regulatory, or operational reasons for performing it?

The Kansas Department for Aging and Disability Services (KDADS) is responsible for the administration and operation of Larned State Hospital (LSH) and Osawatomie State Hospital (OSH) for Kansans suffering from mental illness and for the Kansas Neurological Institute (KNI) and Parsons State Hospital and Training Center (PSH) for individuals with intellectual and developmental disabilities. KDADS is also responsible for licensing and collecting Treatment Episode Data Sets (TEDS) data from SUD providers is required by the Substance Abuse and Mental Health Services Administration (SAMHSA) as a condition of receiving grant funds for the Substance Abuse Block Grant (SABG).

4. What legal, regulatory, or operational requirements, including State Record Board approved retention schedules, exist for keeping records related to each business function?

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Medical and Service Records -- SRS Hospitals and Facilities

Documents concerning individual patient care including medical, psychiatric, social, and legal information, as well as correspondence, progress notes, and response to treatment.

Retain for 10 years after the date of last discharge. According to SRS legal counsel, 45 CFR Section 164.530(j)(2) states "all patient records must be retained for 6 years from the date of the patient's discharge, transfer or death", & 42 CFR Section 482.24(b)(1) states "Medical records must be retained in their original or legally reproduced form for a period of at least 5 years."

Client Records

Retain 10 years after client deceased or discharged, or one year beyond date minor client reaches age 18, whichever is greater, then transfer every 100th file to archives - destroy remainder.

5. Will any of the data necessary to document the business functions either be maintained in another system within the state entity or in a system outside the state entity? If so, please specify.

No

6. What are the legal, regulatory, or operational requirements to providing public access to the records?

These would be the same as exist today.

7. What are the legal, regulatory, or operational requirements for controlling access to the records to ensure confidentiality?

These would be the same as exist today.

8. Identify all records with retention periods of ten or more years that will be affected by the project or indicate that the project has no such record involved.

As authorized by the State Records Board, pursuant to K.S.A. 75-3504, effective July 23, 1985, and amended December 5, 1988, the original medical records of patients may be destroyed ten years after the date of last discharge or death, or one year beyond the date that patients who are minors reach the age of 18, whichever is greater. Basic information which includes patient's

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name, last known address, dates of hospitalization, and diagnoses shall be permanently retained.

Per Kansas Hospital Association Record Retention Guide:

Hospitals: Medical records – Medical records – medical patient records include any record dealing with treatment, operation, diagnosis, prescription, consultation, counsel, care or assessment for the ascertainment, cure, relief, palliation, adjustment or correction of any human disease, ailment, deformity, injury, pregnancy, childbirth or other physical and/or mental condition to include preliminary and restorative measures.

Under Kansas law, each hospital shall maintain medical records for each patient admitted for care. Each medical record shall be kept on file for ten (10) years after the date of last discharge of the patient or one (1) year beyond the date that patients who are minors reach their majority, whichever is longer. K.A.R. 28-34- 9a(d)(1). After destruction of medical records, if any, summaries of the medical records must be maintained for twenty-five (25) years.

Hospitals must have a medical records service that has administrative responsibility for medical records. A medical record must be maintained for every individual evaluated or treated in the hospital. 42 C.F.R. § 482.24. In the Conditions of Participation, the CMS requires hospitals to have a medical records service that has administrative responsibility for medical records and such medical records must be retained in their original or legally reproduced form for a period of at least five (5) years. 42 C.F.R. § 482.24. See also Medicare and Medicaid Programs; Hospital and Critical Access Hospital (CAH) Changes to Promote Innovation, Flexibility, and Improvement in Patient Care, 81 Fed. Reg. 39448-01 (proposed June 16, 2016).

Per Kansas Medical Society:

Hospitals must keep medical records for a period of ten (10) years after the date of the last discharge of the patient, or one (1) year beyond the date the minor patient reaches the age of majority, whichever is longer. K.A.R. 28-34-9a.

9. Estimate of the three-year total cost of addressing records identified in No. 8 above and included on the DA519, Item #8.

$\$6,052,362$ (first 3 years of operating cost) x 10% (industry standard) = **$\$605,236.00$**

Risk Identification Summary (Top Five Risks)

A description of project risks, the probability of the risk occurring, the impact of the risk on the project, and the suggested mitigation activities.

Project: KDADS State Hospital and SUD EHR (KSURS) Project

Last Risk Assessment Date: 09/07/22

Prepared by: Howard Humphrey

<i>Category</i>	<i>Prob</i>	<i>Imp</i>	<i>Risk</i>	<i>Mitigation Approaches</i>
Schedule	High	High	The project implementation plan has several tight deadlines, milestones and deliverables.	The project manager and team will track and analyze the task completion and delays will be reported immediately so that the relevant action plan can be made to complete the tasks as soon as possible.
Resources	Med	Med	Network Refresh project could create competing priorities for IT resources	Coordination is occurring with the IT Services team to ensure risks and issues are proactively addressed and responded to etc. Furthermore, the IT Services team is part of the pre-planning and design team.
Technical	Med	Low	Without continuity of operations and system restore plans, planned and unplanned system downtime will disrupt business operations	Our Operations team will work with the vendor partner and project team to determine retention and business continuity planning and disaster recovery scenarios during testing to best prepare for go live activities.
Scope	Med	High	If interface scope is not clearly defined in the requirements/design project stage, interface needs may not be met within project schedule or budget	The project team has implemented an aggressive change control process that includes oversight and governance by the KDADS Steering Committee. This Steering Committee will ensure the Scope is realigned as required to ensure the Scope aligns with the Statement of Work.
Technical	Med	Low	If KNI staff do not receive email addresses, this could inhibit completion of user setup or accessibility of some system functionality	The project team will work with KDADS Procurement and Legal staff as well as the IT Services team to procure, configure, and

Risk Identification Summary
(Top Five Risks)

				implement a working email system for the KNI facility.
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Legend
Prob = Probability of Occurrence
Imp = Impact

RISK ASSESSMENT MODEL
High Level Plan - Summary Report
Ver. 1.0

Agency Name: Kansas Department for Aging and Disability Services

Project Name: KDADS State Hospital and SUD EHR (KSURS) Project

1. Introduction

The Risk Assessment Model measures risk in distinct areas. Below are the average scores based on the results from the questionnaire. Each area indicates the measured risk on a scale from 1 to 9, with 9 being the highest risk. Scores lower than 2.0 are considered "Low Risk", scores higher than 2.0 are "Medium Risk" and scores higher than 3.0 are considered "High Risk".

2. Summary

Score	Risk Level	Risk Area
1.0	LOW	Strategic Risk
1.0	LOW	Financial Risk
2.2	MEDIUM	Project Management Risk
1.3	LOW	Technology Risk
1.0	LOW	Change Management / Operational Risk

Note: If you get "#VALUE!" as a result in any of the "Score" or "Risk Level" fields, you have unanswered questions. Go back and check your answers.

3. Signature

I have reviewed the results of the Risk Assessment Model. The results are indicators only and do not represent all the risks of the project. ITEC will use the results as the basis of discussion, and will not rely solely on the output.

Cathy Clayton
Project Director

RISK ASSESSMENT - Summary Report

High Level Plan - List of Comments

(Expand Row Height to Show all Text)

- 1 The RFP and Traceability Matrix documents also support and document this scoring.
- 2 The project leadership team makes each project status meeting and were fully engaged in the project kickoff meeting. The leadership team routinely participates in discovery and requirements gathering activities and are fully engaged in the Steering Committee meetings and the overall change control process.
- 3 The cost and benefits of this project are clearly defined and documented in the initiative's DA518 and 519 project justification and cost benefit analysis.
- 4 The Navigant study also estimated 18 to 25% more time direct care staff could spend with patients through more efficient, automated processes for documenting notes, procedure ordering, and medication verification
- 5 The project payoff period for this project is clearly defined and documented in the initiative's DA518 and 519 project justification and cost benefit analysis. The project investment is of a sufficient duration to justify continuing the project.
- 6 The project manager assigned to the project is certified by the State of Kansas and has certifications with PMI, Six Sigma and is a Certified Scrum Master. Several members of the project team have limited project experience, but are highly knowledgeable subject matter experts.
- 7 The work plan is a detailed schedule outlining the tasks, durations, percent complete, milestones, deliverables, dependencies, predecessors, as well as roles and responsibilities for each project activity. The work plan is being review by the PMO and IT leadership team before submission to CITO.
- 8 The detailed work plan includes critical project meeting (e.g., each discovery related meeting and project team checkpoints). Each project deliverable has been included in the work plan with the date the artifact is to be delivered.
- 9 We do have a program level Risk, Action Items, Issues, and Dependencies (RAID) and check the RAID daily as a project team
- 10
- 11
- 12
- 13
- 14 End users are participating in Discovery and Requirement phone calls and working sessions. The end users also participate in vendor partner demos on a monthly basis. There are Sandbox environments established so end users are able to work with software.