

Executive Branch Information Technology
Office of Information Technology Services
2800 SW Topeka Blvd., Building 100
Topeka, KS 66611



Phone: (785) 296-3463
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oits.info@ks.gov

Jeff Maxon, Interim Chief Information Technology Officer

Laura Kelly, Governor

March 29, 2023

Todd Herman, Director
Procurement and Contracts

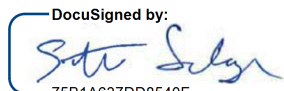
Dear Mr. Herman:

The detailed project plan for the University of Kansas Medical Center Wireless 2022 Refresh Project is enclosed. Chris Harper is the primary contact for the project and can be reached at (913) 945-8543. This letter constitutes approval of the project pursuant to K.S.A. 75-7209.

Wireless 2022 Refresh Project is an infrastructure project and thus does not fit traditional project monitoring parameters. The project is required to provide quarterly project reporting transmittal pages for the duration of the project. However, we are exempting the project from all other quarterly report requirements contained in ITEC Policy 2500.

This project has a total project cost of \$503,700. The quarterly KITO fee for the project will be \$176 and will be billed from the start of Execution until receipt of the project's Post Implementation Evaluation Report (PIER).

Respectfully,

DocuSigned by:

75B1A637DD8540F...
Steve Selaya, Deputy CIO, Information Technology
The University of Kansas Medical Center

DocuSigned by:

670B8750658F441...
Jeff Maxon, Interim CITO
Executive Branch

cc: Kelly O'Brien, CITO, Judicial Branch
Alan Weis, CITO, Legislative Branch
Adam Proffitt, Director of the Budget
James Fisher, KLRD
JCIT Membership
Kelly Johnson, OPC
Brian Reiter, OITS
Chris Harper, KUMC
DeAnna Villarreal, KUMC
Megan Burton, KSHS
Cole Robison, OITS
Alex Wong, CITA
Sash Smith, OITS
Sara Spinks, KITO

The University of Kansas Medical Center

Department of Information Technology

January 20, 2023

Jeff Maxon, Interim Chief Information Technology Officer of Executive Branch
900 SW Jackson Street, Room 804-N
Landon State Office Building
Topeka, KS 66612

Dear Jeff Maxon,

This letter is a formal request for approval of our Detailed Project Plan and to begin the Execution Phase of our IT Infrastructure project (Wireless 2022 Refresh Project) to replace 375 wireless access points and controllers at the University of Kansas Medical Center.

This project will replace 375 older model Wireless Access Points (WAPs) as well as 2 Wireless Lan Controllers (WLCs) that are end of life/support. Enclosed you will find the project plan checklist and supporting documents required for information technology projects.

Failure to replace the legacy wireless infrastructure would result in bugs, defects, and security vulnerabilities that cannot be addressed. The inability to deploy new enhancements, future technologies, and new security standards would represent an opportunity cost of a failure to update the equipment.

Enclosed you will find the detailed project plan checklist and supporting documents required for information technology projects.

The project is being funded through the KUMC Research Overhead (ROV) funds.

We look forward to hearing from you soon.

Sincerely,



Steve Selaya
Deputy CIO, Information Technology
The University of Kansas Medical Center
3901 Rainbow Blvd.
Kansas City, Kansas 66160
913-588-4835
sselaya@kumc.edu

cc: Chris Harper, Chief Information Officer
DeAnna Villarreal, Director, EITA

3901 Rainbow Blvd, Mail Stop 3024, Kansas City, Kansas 66160

State Entity Checklist for Detailed IT Project Plan

State Entity: The University of Kansas Medical Center	Included (Y/N) If no, Explain
Project Name: Wireless 2022 Refresh Project	
Greater than \$250,000/ less than \$1,000,000 (Y/N): Y	
Greater than \$1,000,000 (Y/N): N	
IT Project Plan Documents	
For forms and/or more detailed information on completion of plan, see https://ebit.ks.gov/kito/it-project-oversight/proposed-it-project-plans	
For ITEC Policy and/or more detailed information on approval of IT projects, see ITEC 2400 and 2400A. https://ebit.ks.gov/itec/resources/policies	
Cover Letter Requesting Project Approval	X
IT Project Request Explanation--DA518	X
IT Cost Benefit Statement--DA519	X
Work Breakdown Structure @ 8/80 hr duration/elapsed calendar time level	
Task Name (tasks should be descriptive)	X
Duration (total duration/elapsed calendar time)	X
Work (total person/hours of effort for all resources for the task)	X
Start	X
Finish	X
Dependencies (Predecessors)	X
Resource Names (assigned to the task)	X
Milestone	X
Work Product Identification (Form ITEC PM02-6)	X
Architectural Statement (ITEC Policy 4010 and 9500) https://ebit.ks.gov/itec/resources/policies	
Listing of products and standards that will be implemented to accomplish the project including a statement of compliance with ITEC Policy.	X
If different, attach CITA waiver	
Ownership of Software Code and Related Intellectual Property (ITEC Policy 1500) https://ebit.ks.gov/docs/default-source/itec/itec_policy_1500.pdf	
Statement of compliance	X
If different, attach CITO waiver	
Privacy Statement (Privacy Act 1974, Health Insurance Portability & Accountability Act 1996-HIPAA) https://www.justice.gov/opcl/overview-privacy-act-1974-2015-edition https://www.hhs.gov/hipaa/index.html	
1. What information is included	X
2. Why is it collected	X
3. How will it be used	X
4. Exclusion opportunities	X
5. 1974 Act implementation	X
6. Other privacy requirements	X
7. Total privacy cost estimate	X
Security Statement (ITEC Policies 7230, 9500, 7300) https://ebit.ks.gov/itec/resources/policies	
Statement of compliance regarding security measures, technologies used, compliance with policy & standards	X
If different, explain	
Accessibility Statement (ITEC Policy 1210) https://ebit.ks.gov/itec/resources/policies/policy-1210	
Confirm the project will comply with ITEC Policy 1210 requirements by attaching a completed Accessibility Conformance Report (ACR) produced using the Voluntary Product Accessibility Template® (VPAT®), version 2.0 or later, for the product(s) procured, provided as a service, or custom-built. If requirements are to be developed as part of project, indicate that VPAT requirements will be included. See VPAT at: https://www.itic.org/policy/accessibility/vpat.	X
If VPAT/ACR indicates compliance on all items, provide statement identifying task number(s) in WBS where verification of overall compliance will occur. For any VPAT/ACR item(s) where full compliance is not indicated, identify task number(s) in WBS where remediation of compliance issues will occur, and the task number(s) that will include verification of overall compliance. If product is not anticipated to be compliant upon initial implementation, please attach State ADA Coordinator exception. If accessibility standards do not apply, please provide explanation.	X
Attach approval letter from State Director of IT Accessibility.	X
Electronic Record Retention Statement https://www.kshs.org/p/electronic-records/11334	
(K.S.A. 45-403 and K.S.A. 45-213 through 45-223)	
1. Identify replaced paper records	X
2. Identify new business functions	X
3. Reasons for business functions	X
4. Records requirements for business function	X
5. Documents in another system?	X
6. Public access requirements	X
7. Access control requirements	X
8. Identify all records with retention period of ten or more years	X
9. Estimate three year cost of addressing records identified in No. 8	X
Attach approval letter from State Archivist.	X
Risk Identification Summary (Form ITEC PM02-11a)	X
Risk Assessment Model (RAM) Summary - Detailed Plans	X
Fiscal Note, if appropriate	
Electronic copy submitted two - four weeks prior to contract award and/or project execution	

INFORMATION TECHNOLOGY PROJECT REQUEST EXPLANATION -- DA 518																					
1. Project Title:					2. Project Priority		3. Estimated Dates														
Wireless 2022 Refresh Project					High		Planning Start:		10/10/2022												
Agency:							Execution Start:		12/1/2022												
University of Kansas Medical Center							Close-Out End:		1/11/2024												
4. Project Description and Justification:					Date Submitted:		2-Nov														
IT Infrastructure project: Updated dates due to delayed ship times of wireless access points. The KUMC wireless network radio signal is provided by discrete hardware units placed throughout the buildings on campus. Each “access point” provides wireless signal to a limited portion of the floor space. There are 1,381 access points providing wireless access in 49 buildings and remote sites making up the campus network. This project will replace 375 older model Wireless Access Points (WAPs) as well as 2 Wireless Lan Controllers (WLCs) that are end of life/support. •Wireless connectivity allows mobile devices to seamlessly roam throughout the organization amongst the various buildings. Last year (2021) 79,578 devices used the wireless network. KUMC issued devices and guest owned devices utilize the wireless network daily for varying business and personal usage. The wireless network also supports the Public Safety squad cars which require a connection to upload video recordings. •There are redundant Wireless LAN Controllers that access points connect to within the topology; use of separate access layer, redundant distribution layer and redundant core layer switches aid in eliminating a catastrophic event. •Failure to replace the legacy wireless infrastructure would result in bugs, defects, and security vulnerabilities that cannot be addressed. The inability to deploy new enhancements, future technologies, and new security standards would represent an opportunity cost of a failure to update the equipment.																					
Is this an Infrastructure Project? (Y/N)									Y												
Will Business Process Modeling be completed during the IT project and business design? (Y/N)									N												
Will national and/or industry data standards be used? (Y/N)									Y												
If yes, please specify.		We are consulting very closely with vendors to ensure adherence to wireless standards and best practices.																			
List any collaboration that has taken place in the planning of the IT Project, and/or will take place during execution of the project. Include tools, methods, and best practices used for providing collaboration, user input, and continued social networking.																					
Networking staff worked with our Cisco and Insight state contract partners, in the planning of the appropriate wireless infrastructure for our environment. During implementation our networking staff will work closely with representative faculty, staff, departments and administrators to assure that the replacement equipment is installed in a way that will be the least intrusive causing the least amount of interruption of wireless connectivity to the campus.																					
5. Estimated Project Cost																					
Category		Cost		KITO Rate Structure				Project Quarterly KITO Fee													
Internal Cost (Salaries)		\$0		<table><tr><th colspan="2">Project Value Range</th><th>Quarterly Rate</th></tr><tr><td>\$250,000</td><td>\$10,000,000</td><td>0.00350</td></tr><tr><td>\$10,000,001</td><td>Greater</td><td>0.00050</td></tr><tr><td colspan="2">Infrastructure Projects</td><td>0.00035</td></tr></table>				Project Value Range		Quarterly Rate	\$250,000	\$10,000,000	0.00350	\$10,000,001	Greater	0.00050	Infrastructure Projects		0.00035	\$176	
Project Value Range		Quarterly Rate																			
\$250,000	\$10,000,000	0.00350																			
\$10,000,001	Greater	0.00050																			
Infrastructure Projects		0.00035																			
Contractual Services		\$0																			
Commodities		\$0																			
Capital Outlay		\$502,820																			
Sub-Total Project Costs		\$502,820																			
Total KITO Rate Fee		\$880																			
Total Project Costs		\$503,700																			
6. Project Subprojects (include name, start and end dates, and cost of each Subproject):																					
Subproject Name		Start Date		End Date		Internal Cost		External Cost		Total Cost											
Planning		10/10/2022		2/10/2023		\$0		\$0		\$0											
Execution																					
Hardware Acquisition + Installation		12/1/2022		12/17/2023				\$502,820		\$502,820											
										\$0											
										\$0											
KITO Rate Fee								\$880		\$880											
										\$0											
Execution Sub-Total		12/1/2022		12/17/2023		\$0		\$503,700		\$503,700											
Close-Out		12/18/2023		1/11/2024		\$0		\$0		\$0											
Grand Internal, External, and Total Costs						\$0		\$503,700		\$503,700											
7. Amount by Source of Financing:																					
State Fiscal Years	ROV	2.	3.	4.	5.	6.	7.	Total													
SFY 2023	\$503,700							\$503,700													
SFY 2024	\$0							\$0													
SFY 2025	\$0							\$0													
SFY 2026	\$0							\$0													
SFY 2027								\$0													
SFY 2028								\$0													
Total Project Costs	\$503,700	\$0	\$0	\$0	\$0	\$0	\$0	\$503,700													
Description of funds listed above																					
KUMC - Research Overhead Funds																					

INFORMATION TECHNOLOGY PROJECT REQUEST EXPLANATION -- DA 519							
1. Project Title			2. Estimated Dates		Projected Months from		
Wireless 2022 Refresh Project			Planning Start:	10/10/2022	Execution to Close-Out 14		
			Execution Start:	12/1/2022			
			Close-Out End:	1/11/2024			
3. Agency			4. Project Director/Project Manager				
University of Kansas Medical Center			DeAnna Villarreal/Dallas Ivanko				
5. Qualitative and Quantitative Savings Explanation							
Downtime Loss Avoidance - the wireless access points and controllers being replaced are end of life/end of support. This project replaces 375 older model Wireless Access Points (WAPs) as well as 2 Wireless Lan Controllers (WLCs) that are end of life/support. This wireless infrastructure supports many critical systems across the enterprise including critical resarch, clinical and support systems. Loss of wireless services would result in significant loss of productivity of several hundred researchers as well as faculty, staff, students and visistors on the campus who use this infrastructure on a daily basis.							

* Project Costs = Total Cost of Project over all Fiscal Years from all Funding Sources
Net Cost Benefit = Total Qualitative & Quantitative Savings minus Total Project Costs
Cost Benefit per Month = Total Qualitative & Quantitative Savings divided by Length of Project in months
Calendar Months to Break Even = Total Project Costs divided by Cost Benefit per Month

Revised 2/21

Project Management Plan: Work Product Identification***Project: KUMC – Wireless 2022 Refresh Project******Date: 1/20/2023***

<i>Deliverable Name</i>	<i>Due Date</i>	<i>Date Delivered</i>	<i>Point of Contact</i>
Hardware/software needs defined	10/11/22	10/11/22	DeAnna Villarreal
Hardware Acquired	7/14/23		DeAnna Villarreal
Hardware Installed	12/17/23		Dallas Ivanko
Lessons Learned Document	12/21/23		DeAnna Villarreal
PEIR Report Completed	1/8/24		DeAnna Villarreal

WAN and Data Center Project

WBS Task No	WBS Task Description	Duration	Work	Start	Finish	Predecessors	Resource Names	Milestone
WBS Wireless 2022 Refresh Project		458	712	10/10/2022	1/11/2024			
Planning Phase		123	112	10/10/2022	2/10/2023			
1	Define Hardware/Software Needs	1	16	10/10/2022	10/11/2022			
1.1	Review infrastructure and complete definition of hardware	1	8	10/10/2022	10/11/2022		Project Mgr, Networking	
1.2	Define software needs and licensing	1	8	10/10/2022	10/11/2022	1.1	Project Mgr, Networking	
1.3	Hardware/software needs defined		0	10/11/2022	10/11/2022			Hardware/Software Defined
2	High Level Project Plan	49	40	10/12/2022	11/30/2022			
2.1	Prepare High Level Project Plan	20	16	10/12/2022	11/1/2022	1.2	Project Mgr, Networking	
2.2	Submit Plan to CITO	0	8	11/2/2022	11/2/2022	2.1	Project Mgr, Networking	
2.3	CITO Review	6	8	11/3/2022	11/9/2022	2.2	CITO	
2.4	CITO Approval	0	8	11/30/2022	11/30/2022	2.3	CITO	
2.5	CITO high level project plan completed		0	11/30/2022	11/30/2022			Approval of High Level Plan
3	Design Phase	16	24	11/2/2022	11/18/2022			
3.1	Create design	6	8	11/2/2022	11/8/2022	1.2	Networking	
3.2	Document design	6	8	11/9/2022	11/15/2022	3.1	Networking	
3.3	Finalize design	2	8	11/16/2022	11/18/2022	3.2	Networking	
3.4	Design Complete		0	11/18/2022	11/18/2022			Completed Design
4	Detailed Project Plan	38	32	1/3/2023	2/10/2023			
4.1	Prepare Detail Level Project Plan	16	8	1/3/2023	1/19/2023	2.4	Project Mgr, Networking	
4.2	Submit Plan to CITO	0	8	1/20/2023	1/20/2023	4.1	Project Mgr, Networking	
4.3	CITO Review	18	8	1/23/2023	2/10/2023	4.2	CITO	
4.4	CITO Approval	0	8	2/10/2023	2/10/2023	4.3	CITO	
4.5	CITO detail level project plan completed		0	2/10/2023	2/10/2023			Approval of Detailed Plan
Execution Phase		381	552	12/1/2022	12/17/2023			
5	Hardware Acquisition	225	24	12/1/2022	7/14/2023			
5.1	Purchase WAP's & Controllers	0	8	12/1/2022	12/1/2022	2.4	Project Mgr, Networking	
5.2	Acquire WAP's & Controllers	224	16	12/2/2022	7/14/2023	5.1	Project Mgr, Admin	
5.3	Hardware Received		0	7/14/2023	7/14/2023			Hardware Received
6	Installation of New Hardware	132	528	6/26/2023	11/5/2023			
6.1	Install Controllers based on new design	1	8	7/17/2023	7/18/2023	5.2	Networking	
6.2	Test WAP connectivity to new controllers	1	8	7/19/2023	7/20/2023	6.1	Networking	
6.3	Migrate WAP's from Legacy to New Controllers	3	8	7/21/2023	7/24/2023	6.2	Networking	
6.4	Install WAP's - Phase 1	43	64	7/29/2023	9/10/2023	6.3	Networking	
	Weekend 1 Buildings	1	16	7/29/2023	7/30/2023		Networking	
	Weekend 2 Buildings	1	16	8/12/2023	8/13/2023		Networking	
	Weekend 3 Buildings	1	16	8/26/2023	8/27/2023		Networking	
	Weekend 4 Buildings	1	16	9/9/2023	9/10/2023		Networking	
6.5	Install WAP's - Phase 2	57	80	9/23/2023	11/19/2023	6.4	Networking	
	Weekend 1 Buildings	1	16	9/23/2023	9/24/2023		Networking	
	Weekend 2 Buildings	1	16	10/7/2023	10/8/2023		Networking	
	Weekend 3 Buildings	1	16	10/21/2023	10/22/2023		Networking	
	Weekend 4 Buildings	1	16	11/4/2023	11/5/2023		Networking	
	Weekend 5 Buildings	1	16	11/18/2023	11/19/2023		Networking	
6.6	Install WAP's - Phase 3	15	24	12/2/2023	12/17/2023	6.5	Networking	
	Weekend 1 Buildings	1	12	12/2/2023	12/3/2023		Networking	
	Weekend 2 Buildings	1	12	12/16/2023	12/17/2023		Networking	

WAN and Data Center Project

WBS Task No	WBS Task Description	Duration	Work	Start	Finish	Predecessors	Resource Names	Milestone
6.7	Installation of all hardware completed		0	12/17/2023	12/17/2023			Hardware Installed
Close-Out Phase		24	48	12/18/2023	1/11/2024			
7	Project Lessons Learned Session	3	16	12/18/2023	12/21/2023			
7.1	Plan and prepare for lessons learned	1	8	12/18/2023	12/19/2023	6.6	Project Mgr, Networking	
7.2	Conduct Lessons Learned session	1	8	12/20/2023	12/21/2023	7.1	Project Mgr, Networking, Admin	
7.3	Lessons Learned Document Complete		0	12/21/2023	12/21/2023			Lessons learned Document
8	Prepare Post Implementation Evaluation Report (PIER)	5	16	1/3/2024	1/8/2024			
8.1	Draft PIER	1	8	1/3/2023	1/4/2023	7.2	Project Mgr, Networking	
8.2	Review and Finalize report	3	8	1/5/2024	1/8/2024	8.1	Project Mgr, Networking, Admin	
8.3	Submit PIER to KITO		0	1/8/2024	1/8/2024			PIER report
9	Celebrate Project Completion	2	16	1/9/2024	1/11/2024			
9.1	Plan and prepare for celebration	1	8	1/9/2024	1/10/2024	8.2	Project Mgr	
9.2	Celebrate	0	8	1/11/2024	1/11/2024	9.1	Project Mgr, Networking, Admin	
9.3	Close Out Phase Complete		0	1/11/2024	1/11/2024			Celebration at KC Joe's!

State Archivist
State Archives Division
6425 SW 6th Avenue
Topeka KS 66615-1099



785-272-8681, ext. 272
megan.burton@ks.gov
kshs.org

Matthew Chappell, Acting Executive Director

Laura Kelly, Governor

February 3, 2023
Jeremy Pennington, Chief Information Security Officer
The University of Kansas Medical Center
4330 Shawnee Mission Pkwy.
Fairway, KS 66205

Dear Mr. Pennington,

As part of the approval process for information technology projects over \$250,000, the State Archivist is required to evaluate the impact of information technology projects on government records with long-term (10+ year) retention requirements. If the project impacts long-term records, the State Archivist must ensure that appropriate provisions have been made for these records in the high-level and detailed project plans, in the system design, and for their ingestion, if prudent and feasible, into the Kansas Enterprise Electronic Preservation (KEEP) system. An Electronic Records Retention Statement and approval letter from the State Archivist must accompany high-level and detailed project plans submitted to the Executive Branch Chief Information Technology Officer.

In compliance with this process, DeAnna Villarreal, Director of Enterprise IT Architecture, recently sent to me for review an Electronic Records Retention Statement for the KUMC Wireless 2022 Refresh Project detail-level plan. It is clear that this is an infrastructure only plan and does not impact records.

The Electronic Records Retention Statement for the detail-level plan is approved. A copy of this approval letter should be included when submitting the project plan to the Executive Branch CITO for approval.

Sincerely,

Megan Burton
State Archivist

Cc: Cole Robison, Director of IT Accessibility, OITS
DeAnna Villarreal, Director of Enterprise IT Architecture, KUMC

Executive Branch Information Technology
Office of Information Technology Services
2800 SW Topeka Blvd., Building 100
Topeka, KS 66611



Phone: (785) 296-3463
Fax: (785) 296-1168
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Jeff Maxon, Interim Chief Information Technology Officer

Laura Kelly, Governor

February 3, 2023

Steve Selaya, Deputy CIO, Information Technology
The University of Kansas Medical Center
3901 Rainbow Blvd.
Kansas City, KS 66160

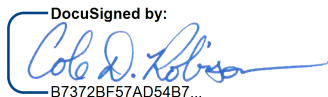
Dear Mr. Selaya:

As part of the approval process for information technology projects over \$250,000, a statement indicating compliance with State Information Technology Executive Council (ITEC) Policy 1210 *Information and Communication Technology Accessibility Standards* must be filed with the Branch Chief Information Technology Officer and approved by the Director of Information Technology (IT) Accessibility. I recently received from DeAnna Villarreal an Accessibility Statement for the Wireless 2022 Refresh Project for review in compliance with this process.

This statement indicates that the equipment will be located in maintenance spaces and only accessed by service personnel, such that it meets the general exception of Section 7.3.4 of ITEC Policy 1210. As such, no further exception is required pertaining to ITEC Policy 1210. It should be noted that this exception does not relieve the University of Kansas Medical Center of any obligations or requirements mandated by any other applicable regulation, law, or statute, including, but not limited to, the Americans with Disabilities Act and the Kansas Act Against Discrimination.

The Accessibility Statement for the Wireless 2022 Refresh Project detailed plan is approved. A copy of this letter should be included with the submittal of the Wireless 2022 Refresh Project detailed plan for Branch CITO approval.

Sincerely,

DocuSigned by:

B7372BF57AD54B7...

Cole D. Robison
Director of IT Accessibility

cc: Anthony Fadale, State Americans with Disabilities Act Coordinator
Chris Harper, The University of Kansas Medical Center
Sara Spinks, Director, Kansas Information Technology Office
DeAnna Villarreal, The University of Kansas Medical Center

January 20, 2023

RE: Wireless 2022 Refresh Project - IT Infrastructure project for the Kansas University Medical Center (KUMC)

This project will replace 375 older model Wireless Access Points (WAPs) as well as 2 Wireless Lan Controllers (WLCs) that are end of life/support.

Architectural Statement

KUMC complies with ITEC Policy 4010 and 9500 found at <https://ebit.ks.gov/itec/resources/policies/itec-policy-4010> and <https://ebit.ks.gov/itec/resources/policies/itec-policy-9500>

The Wireless 2022 Refresh Project is in compliance with the Kansas Information Technology Architecture version 12.0. Wireless equipment is being procured from established State of Kansas contracts and meets the State of Kansas Architecture standards.

Ownership of Software Code and Related Intellectual Property Statement

KUMC complies with ITEC Policy 1500 as found at https://ebit.ks.gov/docs/default-source/itec/itec_policy_1500.pdf?sfvrsn=3d7ae02b_2.

This is a networking infrastructure project; any software is propriety to the Cisco hardware.

Privacy Statement (Privacy Act 1974, Health Insurance Portability & Accountability Act 1996-HIPAA)

The Wireless 2022 Refresh project is a networking infrastructure project and data falling under the Privacy Act is not captured/retained.

1. What information is collected that identifies individuals, organizations, or computers?

No data is being collected.

2. Why is the information collected?

N/A

3. How will the information be used?

N/A

4. Opportunities for individuals or organizations to have all or part of their attributes excluded from the database?

N/A

5. How the privacy provision included in this project help implement the 1974 Privacy Act as interpreted for information technology by the General Accounting Office.

N/A

6. If your state entity is subject to other requirements, such as HIPAA, what are the items you are required to comply with?

N/A

7. Estimate of total cost of addressing privacy issues in the project?

N/A

Security Statement (ITEC Policies 7230, 9500, 7300)

The KUMC – Wireless 2022 Refresh project is an infrastructure project that complies with the following ITEC Policies:

7230 [Enterprise Security Policy](#) - KUMC will comply with ITEC Security Policy 7230.

7300 [Security Council Charter](#) - KUMC is an explicit member of this council.

9500 [Wireless LANs Policy](#) – KUMC Wireless 2022 Refresh project is in compliance with the ITEC Security Policy 9500.

Accessibility Statement

Per ITEC 1210 7.3.4 this equipment is in maintenance spaces and only accessed by service personnel.

Electronic Record Retention Statement

This is a networking infrastructure project and there are no records being retained or replaced.

Risk Assessment Analysis (RAM)

See attached

Risk Identification Summary (Top Five Risks)

A description of project risks, the probability of the risk occurring, the impact of the risk on the project, and the suggested mitigation activities.

Last Risk Assessment Date: 10/21/2022

Prepared by: DeAnna Villarreal

<i>Category</i>	<i>Prob</i>	<i>Imp</i>	<i>Risk</i>	<i>Mitigation Approaches</i>
Resources	Low	Low	Limited staff availability may prevent installations from being completed in a timely fashion.	Shift the schedule to accommodate staff schedules.
Financial	Low	Medium	Delay in project resulting in increased costs of the hardware	Submit high level project plan ASAP and order the equipment as soon as approved.
Time	Low	Medium	Shifting priorities of staff due to other projects that must be completed.	Project staff are included in strategic planning to ensure project completion.
Time	Low	Medium	Overly optimistic deadlines for completion/implementation.	Built in additional duration to account for shifting deadlines.
Operational	Low	High	Hardware does not function as expected.	Work with vendor to acquire replacement hardware. Fall back to existing hardware while waiting for replacement equipment.

Legend

Prob = Probability of Occurrence

Imp = Impact

RISK ASSESSMENT MODEL
Detailed Plan - Summary Report
Ver. 1.0

Agency Name: The University of Kansas Medical Center

Project Name: Wireless 2022 Refresh Project

1. Introduction

The Risk Assessment Model measures risk in distinct areas. Below are the average scores based on the results from the questionnaire. Each area indicates the measured risk on a scale from 1 to 9, with 9 being the highest risk. Scores lower than 2.0 are considered "Low Risk", scores higher than 2.0 are "Medium Risk" and scores higher than 3.0 are considered "High Risk".

2. Summary

Score	Risk Level	Risk Area
2.0	MEDIUM	Strategic Risk
1.0	LOW	Financial Risk
1.8	LOW	Project Management Risk
1.0	LOW	Technology Risk
2.4	MEDIUM	Change Management / Operational Risk

Note: If you get "#VALUE!" as a result in any of the "Score" or "Risk Level" fields, you have unanswered questions. Go back and check your answers.

3. Signature

I have reviewed the results of the Risk Assessment Model. The results are indicators only and do not represent all the risks of the project. ITEC will use the results as the basis of discussion, and will not rely solely on the output.

DeAnna Villarreal

Project Director

RISK ASSESSMENT - Summary Report
Detailed Plan - List of Comments
(Expand Row Height to Show all Text)

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8	See DA519 for Cost Avoidance justification
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18	This is an infrastructure project and direct interaction with the user's are not required on a daily basis.
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38 The users will be notified of wireless outages as part of the implementation process.