



Office of Information Technology Services Professional Services

Small Agency Backup Monitoring Request

Monitoring of your backup solution will be performed by OITS Professional Services Enterprise Infrastructure Team. The rate for monitoring of backups is \$25.84 per month. If there is an issue with one of the backups you will be notified before corrective action is taken. OITS Professional Technical Services Hourly rate of \$72.50 will be applied when correcting any issue.

Agency Name: _____

Agency Contact Name: _____

Agency Contact Phone Number: _____

Agency Contact Email Address: _____

Agency Billing Account Number: _____

Effective date that monitoring of backup begins: _____

Name: _____ **Date:** _____

Agency Authorizing Signature**

*(**In lieu of a signature the agency's authorizing staff can attach this form to an email stating approval)*

Send completed request to: EBITSM@KS.GOV

OITS
Revised 2/20/20