

Report Title: Project Details

Run Date and Time: 02/26/2024 11:28:31 AM Central Standard Time

Run by: Cole Robison

Table name: pm_project

Project

Initiative Name:	Pittsburg State University Student Management Cloud Implementation Project	Number:	PRJ0012802
		Percent complete:	0.55
		State:	Work in Progress
Initiative Acronym:	PSU SMC Project		
Project manager:	Luecrita Haraughty		
Status:	Green		
Most Recent Status Report:			

Description:

The Pittsburg State University Student Management Cloud Implementation (PSU SMC) project has been initiated to replace the current student information system. The original system is 39 years old and has been added onto and updated over the years. However, it is now outdated and fragile. If the current system were to experience failure, PSU would experience a severe loss of services and would require an immediate investment in a system upgrade. Replacing the student information system in a crisis situation would be a costly and lengthy process. This would cause a huge disservice to our students with the possibility of losing enrollment and revenue.

The PSU SMC project will allow for a better user experience for students, cohesive, easy to access student data for staff, significantly improved reporting capability, and a modern, industry standard system. A new system would allow for a mobile experience as well as much improved client interface for all areas of their student records. Staff will become more efficient in daily automation, focus on exceptions to standardized rules, and will be able to spend more time focusing on student outreach instead of the daily process.

The implementation of a new Student Management Cloud system will be a cloud-based system allowing for regular upgrades and enhancements to the application. This will allow PSU to evolve in a system that is vital for our clients. The data storage need with security and recovery is a top priority for the system. SMC will provide the adequate and required level of security to protect our client's data. PSU will look to an established implementation partner with a credible reputation, SMC experience, and strong vendor partnerships. This technology will move PSU forward to a stable, modern, mobile, secure, and continually evolving platform.

Created by:

luecrita.haraughty

Dates

Schedule:

Project Management Schedule

Approved project start date:	01/25/2023 08:00:00 AM	Approved project close-out date:	02/06/2026 05:00:00 PM
Project start date:	01/25/2023 08:00:00 AM	Project close-out date:	02/06/2026 08:00:00 AM
Actual start date:	04/12/2023 07:43:27 AM	Actual end date:	
Execution start date:	02/26/2024 08:57:46 AM	Execution end date:	01/20/2026 01:56:19 PM
Duration(duration):	792 Days	Actual duration(work_duration):	
Planned effort:		Actual effort:	
Time constraint:	Start ASAP		

Details

Portfolio:		Priority:	4 - Low
Program:		Agency:	PSU
Investment Class:		Impacted Agencies:	
Investment Type:		Business Capabilities:	
Execution type:	Waterfall	Business Applications:	
Demand:			

Business Case

Business case:

The Pittsburgh State University Student Management Cloud Implementation (PSU SMC) project has been initiated to replace the current student information system. The original system is 39 years old and has been added onto and updated over the years. However, it is now outdated and fragile. If the current system were to experience failure, PSU would experience a severe loss of services and would require an immediate investment in a system upgrade. Replacing the student information system in a crisis situation would be a costly and lengthy process. This would cause a huge disservice to our students with the possibility of losing enrollment and revenue.

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In scope:

The PSU SMC project will allow for a better user experience for students, cohesive, easy to access student data for staff, significantly improved reporting capability, and a modern, industry standard system. A new system would allow for a mobile experience as well as much improved client interface for all areas of their student records. Staff will become more efficient in daily automation, focus on exceptions to standardized rules, and will be able to spend more time focusing on student outreach instead of the daily process.

Out of scope:

This system will not provide Student Success/Retention module at it's current state. This will be handle in a separate system.

Risk of performing:

A critically campus wide change is always hard. Risk of performing is user frustration due to learning curves and process changes.

Risk of not performing:

If the current system were to experience failure, PSU would experience a severe loss of services and would require an immediate investment in a system upgrade. This would cause a huge disservice to our students with the possibility of losing enrollment and revenue. Also, not having a modern, flexible system does have an effect on enrollment and retention. PSU must move forward and utilize the intelligence of the system to help in these two areas.

Enablers:

Barriers:

Assumptions:

The implementation of a new Student Management Cloud system will be a cloud-based system allowing for regular upgrades and enhancements to the application. This will allow PSU to evolve in a system that is vital for our clients. The data storage need with security and recovery is a top priority for the system. SMC will provide the adequate and required level of security to protect our client's data. PSU will look to an established implementation partner with a credible reputation, SMC experience, and strong vendor partnerships. This technology will move PSU forward to a stable, modern, mobile, secure, and continually evolving platform.

Financials

Rate Model:

Total planned cost (minus Quarterly Oversight Fee):	\$2,414,518.00	Estimated annual ongoing costs of new system:	\$151,500.00
Total planned cost:	\$2,414,518.00	Planned benefit:	\$427,800.00
Planned capital:	\$2,325,000.00	Planned return:	(\$1,986,718.00)
Planned operating:	\$89,518.00	Planned ROI %:	-82
Budget cost:	\$0.00	Discount Rate %:	0
Actual cost:	\$100,000.00	Net present value:	(\$1,986,718.00)
Estimate at completion:	\$0.00	Internal rate of return %:	-54.8
		Estimate to completion:	\$0.00
		Estimated life/length of Commitment (in years):	

Explanation of cost variance:

\$ Amount variance from demand: \$0.00

% Cost variance from demand:

Assessment Data

KITO Reportable:	true	Overall Project Risk Score:	2.23
Strategic Risk:	1	Technology Risk:	4.3
Financial Risk:	1	Change Management / Operational Risk:	1.5
Project Management Risk:	2.3		
Demand Overall Business Risk Evaluation Score:		Demand Financial Risk Score:	
Demand Strategic Risk Score:		Demand Security & Compliance Risk Score:	
Demand Operational Risk Score:		Demand Reputational Risk Score:	

Notes

Watch list:

Work notes list:

Work notes:

02/20/2024 04:01:32 PM - Cole Robison (Work notes)

As shown in the DP_psu-smc-project.pdf attachment, CITO approval was provided for this project as a detailed plan on June 5, 2023.

Preferences

Allow time card reporting on:	Project and project tasks	Derive assignee list from resource plan:	false
Update actual effort from time card:	Yes	Recalculate score on project change:	Yes
Calculation:	Automatic	Project schedule date format:	Date and Time
Show on Program Status Report:	true	Derive time component from planned dates:	false
Constraint date:	11/06/2023 08:00:00 AM		

Related List Title: Project Task List
Table name: pm_project_task
Query Condition: Parent = PRJ0012802
Sort Order: Planned start date in ascending order

26 Project Tasks

Number	Short description	Duration	 Planned start date	Planned end date	Dependency	Assigned to	Milestone	State	Actual start date	Actual end date	Percent complete
PRJTASK025562	Project Start	0 Seconds	01/25/2023 08:00:00 AM	01/25/2023 08:00:00 AM			true	Pending			0
PRJTASK025462	Project Plan approved by CITO	15 Days	11/06/2023 08:00:00 AM	12/04/2023 08:27:43 AM			false	Work in Progress	11/13/2023 08:27:43 AM		0
PRJTASK024076	Sign Contract with Implementation Partner	0 Seconds	11/06/2023 08:00:00 AM	04/12/2023 08:00:00 AM			true	Closed Complete	04/12/2023 07:43:27 AM	04/12/2023 07:43:37 AM	100
PRJTASK025454	Data Conversation Mapping Sign Off	0 Seconds	11/06/2023 08:00:00 AM	11/06/2023 08:00:00 AM			true	Closed Complete	11/06/2023 08:00:00 AM	11/06/2023 08:00:00 AM	100
PRJTASK025452	Document Business Process Sign Off	0 Seconds	11/06/2023 08:00:00 AM	11/06/2023 08:00:00 AM			true	Closed Complete	11/06/2023 08:00:00 AM	11/06/2023 08:00:00 AM	100
PRJTASK024078	Project plan approved by CITO	0 Seconds	11/06/2023 08:00:00 AM	11/06/2023 08:00:00 AM			true	Closed Complete	05/31/2023 07:45:53 AM	06/12/2023 07:47:13 AM	100
PRJTASK025450	Planned Phase Kickoff	0 Seconds	11/06/2023 08:00:00 AM	11/06/2023 08:00:00 AM			true	Closed Complete	11/06/2023 08:00:00 AM	11/06/2023 08:00:00 AM	100
PRJTASK025456	Integrations Sign Off	0 Seconds	11/06/2023 08:00:00 AM	11/06/2023 08:00:00 AM			true	Closed Complete	11/06/2023 08:00:00 AM	11/06/2023 08:00:00 AM	100
PRJTASK025460	Project Plan Sign Off	0 Seconds	11/06/2023 08:00:00 AM	11/06/2023 08:00:00 AM			true	Closed Complete	10/23/2023 08:27:12 AM	10/23/2023 08:27:12 AM	100

Number	Short description	Duration	▲ Planned start date	Planned end date	Dependency	Assigned to	Milestone	State	Actual start date	Actual end date	Percent complete
PRJTASK025458	Review and Approve project schedule for upcoming Phases.	0 Seconds	11/06/2023 08:00:00 AM	11/06/2023 08:00:00 AM			true	Closed Complete	10/03/2023 08:26:38 AM	10/03/2023 08:26:38 AM	100
PRJTASK025464	Test Scripts for Automated Testing Sign Off	1 Day	11/16/2023 08:00:00 AM	11/16/2023 05:00:00 PM			false	Closed Complete	11/16/2023 02:48:48 PM	12/06/2023 02:48:48 PM	100
PRJTASK025466	Phase II, Plan and Prepare	7 Days	01/10/2024 08:00:00 AM	01/18/2024 05:00:00 PM			false	Work in Progress	01/10/2024 08:00:00 AM		0
PRJTASK025468	Interactive Requirements Design Workshops (IRDW) Complete	53 Days	01/26/2024 08:00:00 AM	01/26/2024 02:53:07 PM			false	Work in Progress	11/14/2023 02:53:07 PM		0
PRJTASK025470	Client Conversion Data Files to DriveStream Complete	0 Seconds	03/04/2024 08:00:00 AM	03/04/2024 08:00:00 AM			true	Pending			0
PRJTASK025474	Conduct App 1.0 Review	9 Days	04/15/2024 08:00:00 AM	04/25/2024 05:00:00 PM			false	Pending			0
PRJTASK025476	Conduct App 2.0 Review	1 Day	09/06/2024 08:00:00 AM	09/06/2024 05:00:00 PM			false	Pending			0
PRJTASK025478	Conduct Train the Trainers Session	9 Days	01/06/2025 08:00:00 AM	01/16/2025 05:00:00 PM			false	Pending			0
PRJTASK025480	Client User acceptance testing	39 Days	01/20/2025 08:00:00 AM	03/13/2025 05:00:00 PM			false	Pending			0
PRJTASK025485	Go/No Go Decision	1 Day	03/27/2025 08:00:00 AM	03/27/2025 05:00:00 PM			false	Pending			0
PRJTASK025487	Production Cutover	5 Days	03/31/2025 08:00:00 AM	04/04/2025 05:00:00 PM			false	Pending			0

Number	Short description	Duration	Planned start date	Planned end date	Dependency	Assigned to	Milestone	State	Actual start date	Actual end date	Percent complete
PRJTASK025489	Go Live	0 Seconds	04/07/2025 08:00:00 AM	04/07/2025 08:00:00 AM			true	Pending			0
PRJTASK025472	Warranty Period Complete	2 Days	05/05/2025 08:00:00 AM	05/06/2025 05:00:00 PM			false	Pending			0
PRJTASK025548	System Support	0 Seconds	05/05/2025 08:00:00 AM	05/05/2025 08:00:00 AM			true	Pending			0
PRJTASK025550	Pre-Enrollment Spring 2025	0 Seconds	11/04/2025 08:00:00 AM	11/04/2025 08:00:00 AM			true	Pending			0
PRJTASK025546	Submit PIER to CITO	39 Days	11/27/2025 08:00:00 AM	01/20/2026 05:00:00 PM			false	Pending			0
PRJTASK025565	Project Closure End Date	0 Seconds	02/06/2026 08:00:00 AM	02/06/2026 08:00:00 AM			true	Pending			0

Related List Title: Project Task List

Table name: pm_project_task

Query Condition: Parent = PRJ0012802 AND Phase type = Agile

Sort Order: Planned start date in ascending order

None

Related List Title: Epic List

Table name: rm_epic

Query Condition: Sys ID in

Sort Order: Number in ascending order

None

Related List Title: Requirement List

Table name: dmnn_requirement

Query Condition: Parent = PRJ0012802

Sort Order: Number in descending order

14 Requirements

▼ Number	Short description	State	Approval
DREQ0001359	Project: KITO Review	Accepted	Not Yet Requested
DREQ0001207	Agency Executive Authority Approval	Approved	Approved
DREQ0001206	Compliance: Security	Accepted	Approved
DREQ0001205	Compliance: Records Retention	Accepted	Approved
DREQ0001204	Compliance: Intellectual Property	Accepted	Approved
DREQ0001203	Compliance: Data	Accepted	Approved
DREQ0001202	Compliance: Architectural	Accepted	Approved
DREQ0001201	Compliance: Accessibility	Accepted	Approved
DREQ0001176	Compliance: Security	Accepted	Approved
DREQ0001175	Compliance: Records Retention	Accepted	Approved
DREQ0001174	Compliance: Intellectual Property	Accepted	Approved
DREQ0001173	Compliance: Data	Accepted	Approved
DREQ0001172	Compliance: Architectural	Accepted	Approved
DREQ0001171	Compliance: Accessibility	Accepted	Approved

Related List Title: Resource Plan List

Table name: resource_plan

Query Condition: Top task = PRJ0012802

Sort Order: Number in ascending order

None

Related List Title: Cost Plan List

Table name: cost_plan

Query Condition: Project/Demand in (PRJTASK0025458, PRJTASK0025460, PRJTASK0025456, PRJTASK0025450, PRJ0012802, PRJTASK0024078, PRJTASK0025464, PRJTASK0025452, PRJTASK0025454, PRJTASK0024076), [...]

Sort Order: Name in ascending order

4 Cost Plans

▲ Name	Cost type	Start fiscal period	End fiscal period	Quantity	Unit cost	Total planned cost	Total actual cost
Capital Outlay	Software Capex	FY24: M05 NOV	FY27: M06 DEC	1	255,000	255,000	0

▲ Name	Cost type	Start fiscal period	End fiscal period	Quantity	Unit cost	Total planned cost	Total actual cost
Contractual Service	External labor Capex	FY24: M05 NOV	FY27: M06 DEC	1	1,600,000	1,600,000	100,000
Internal Cost	Labor Capex	FY24: M05 NOV	FY27: M06 DEC	1	470,000	470,000	0
KITO Oversight Fee	Other Opex	FY24: M07 JAN	FY26: M07 JAN	11	8,138	89,518	0

Related List Title: Funding Source List

Table name: u_funding_source

Query Condition: Task = PRJ0012802

Sort Order: None

3 Funding Sources

Number	Name of Fund	Type of Funding	Funding Source	% of Funding	\$ Amount of Total Planned Cost	\$ Amount of Average Annual On-Going Cost of Ownership	Task
FUND0001057	State General Fund (SGF)	State General Funding	Project Funding	50	\$1,207,259.00	\$0.00	PRJ0012802
FUND0001058	Tuition	Other Funding	Project Funding	50	\$1,207,259.00	\$0.00	PRJ0012802
FUND0001070	Ongoing Cost	State General Funding	On-Going Funding	100	\$0.00	\$151,500.00	PRJ0012802

Related List Title: Benefit Plan List

Table name: benefit_plan

Query Condition: Work in (PRJTASK0025458, PRJTASK0025460, PRJTASK0025456, PRJTASK0025450, PRJ0012802, PRJTASK0024078, PRJTASK0025464, PRJTASK0025452, PRJTASK0025454, PRJTASK0024076), [...] AND Benefit type = Monetary benefits

Sort Order: Name in ascending order

5 Benefit Plans

▲ Name	Description	Category	Sub category	Start fiscal period	End fiscal period	Entered currency	Total planned benefit	Functional currency	Benefit in functional currency	Actual benefit
Decreased IT Support and project time of IT developers	Cost avoidance soft dollars.	Soft	Cost avoidance	FY26: M09 MAR	FY29: M08 FEB	USD	180,000	USD	180,000	0

▲ Name	Description	Category	Sub category	Start fiscal period	End fiscal p eriod	Entered cur rency	Total plann ed benefit	Functional currency	Benefit in fu nctional cur rency	Actual bene fit
Decreased support for database admin		Soft	Cost avoidance	FY26: M09 MAR	FY29: M08 FEB	USD	138,600	USD	138,600	0
Eliminate annual UniverseBasic licensing fees		Hard	Cost savings	FY27: M08 FEB	FY29: M08 FEB	USD	49,500	USD	49,500	0
Eliminate backup for current on site server		Hard	Cost savings	FY27: M08 FEB	FY29: M08 FEB	USD	6,900	USD	6,900	0
No future on site server replacement		Hard	Cost savings	FY27: M08 FEB	FY27: M12 JUN	USD	52,800	USD	52,800	0

Related List Title: Benefit Plan List

Table name: benefit_plan

Query Condition: Work in (PRJTASK0025458, PRJTASK0025460, PRJTASK0025456, PRJTASK0025450, PRJ0012802, PRJTASK0024078, PRJTASK0025464, PRJTASK0025452, PRJTASK0025454, PRJTASK0024076), [...] AND Benefit type = Non-monetary benefits

Sort Order: Name in ascending order

4 Benefit Plans

▲ Name	Description	Category	Sub category	Start fiscal peri od	End fiscal peri od	Measure	Non-monetary planned benefi t	Non-monetary actual benefit
Efficiencies for academic affairs staff	The Academic Affairs staff will become more efficient in daily automation, focus on exceptions to standardized rules, and will be able to spend more time focusing on student outreach instead of the daily process.	Soft		FY27: M08 FEB	FY29: M08 FEB	Count	0	

▲ Name	Description	Category	Sub category	Start fiscal period	End fiscal period	Measure	Non-monetary planned benefit	Non-monetary actual benefit
Improved analytics and reporting	Due to better data and reporting from a new system, our university believes that we will retain more and acquire new students increasing headcount for PSU. PSU estimates one factor contributing to the loss of student enrollment and retention is due to poor data reporting and lack of access to critical data in a timely manner. The legacy system does not lend itself to these attributes due to its aged coding.	Soft		FY27: M08 FEB	FY29: M08 FEB	Count	0	
Provide Better User Experience	Provide better user experience for students, faculty, and staff to run a more efficient campus.	Soft		FY27: M08 FEB	FY29: M08 FEB	Count	0	

▲ Name	Description	Category	Sub category	Start fiscal period	End fiscal period	Measure	Non-monetary planned benefit	Non-monetary actual benefit
Provide reliability and secure services	A new system will provide reliable and secure service to all of campus. The current legacy system is unreliable and campus experiences slow response time and, on occasion, outages. It was also developed at a time in history where IT security was not a concern.	Hard		FY27: M08 FEB	FY29: M08 FEB	Count	0	

Related List Title: Baseline List
Table name: planned_task_baseline
Query Condition: Top task = PRJ0012802
Sort Order: Name in ascending order

1 Baselines

▲ Name	Description
2024-02-26	Project moved from Planning to Executing.

Related List Title: Risk List
Table name: risk
Query Condition: Task = PRJ0012802
Sort Order: Number in ascending order

5 Risks

Short description	Probability	Risk status	Assigned to	Mitigation plan
Failure of Implementation partner	Low	Pending		Select a partner that has experience with the changing product and overall adaptation and resources to solution such changes.
Data Mapping Delays	Moderate	Pending		Mapping process will be built into project task details. Regular meeting will be held with team to determine all data details.
Employee Turnover	Low	Pending		Ensure timelines are set so no team member is overwhelmed with additional workload. Also, ensure information sharing and collaboration within the project team to help elevate any burnout or workload concerns.
Communication issues.	Low	Pending		Leadership will conduct schedule regular meetings and hold ad hoc meetings as needed. Collaboration will be established among all project leaders for project decisions and needed approvals.
Organizational process change, change management.	High	Pending		Communication, early and often, will be key to keeping all users apprised of upcoming changes. Sufficient time will need to be allocated to train users of new practices and processes they will need to adopt.

Related List Title: Project Stakeholder List

Table name: pm_m2m_project_stakeholder

Query Condition: Project = PRJ0012802

Sort Order: None

5 Project Stakeholders

Number	User	Key Stakeholder Type	Function
STAK0001326	Luecrista Haraughty	PMO Director	
STAK0001325	Doug Ball	Finance Director/CFO	
STAK0001324	Howard Smith	Sponsor/Business Owner	

Number	User	Key Stakeholder Type	Function
STAK0001327	Karl Stumo	Executive Authority	
STAK0001097	Angela Neria	IT Director/CIO	

Related List Title: Expense Line List
Table name: fm_expense_line
Query Condition: Task = PRJ0012802
Sort Order: Number in ascending order

2 Expense Lines

▲ Number	Short description	Date	Expense type	Amount	State
EXP0015419	Testing	01/05/2024	Capex	\$50,000.00	Processed
EXP0015422		01/05/2024	Capex	\$50,000.00	Processed
				Sum	\$100,000.00

Related List Title: Assessment Instance List
Table name: asmt_assessment_instance
Query Condition: Task = PRJ0012802
Sort Order: Number in ascending order

1 Assessment Instances

▲ Number	Metric type	Due date	State	Assigned to
AINST0334095	Project Risk Assessment	11/12/2024	Complete	Luecrita Haraughty

Related List Title: Approval List
Table name: sysapproval_approver
Query Condition: Approval for = PRJ0012802
Sort Order: Created in descending order

1 Approvals

State	Approver	Comments	▼ Created
Approved	Jeff Maxon	02/26/2024 08:57:43 AM - Jeff Maxon (Comments) reply from: jeff.maxon@ks.gov Ref:MSG8091140	02/20/2024 04:02:18 PM

Related List Title: Attachment List

Table name: sys_attachment

Query Condition: Table name = pm_project AND Table sys ID = 50653a191b9e7d90c4a643bae54bcbdb OR Table name = pm_project_task AND Table sys ID in 0f84ca601b223910b89fa86ce54bcbd8, 2cd4ce601b223910b89fa86ce54bcbbf, 3554caac1beef510b89fa86ce54bcb7a, 3ef282681beef510b89fa86ce54bcb38, 56b9fe9d1bde7d90c4a643bae54bcb78, 754542e41b223910b89fa86ce54bcb10, 89b34a2c1beef510b89fa86ce54bcb74, d6140e6c1beef510b89fa86ce54bcbda, e7f832d91bde7d90c4a643bae54bcb73, 1887db281b6a7910b89fa86ce54bcbf7, [...] OR Table name = dmn_requirement AND Table sys ID in 00ab5a241baa3910b89fa86ce54bcb84, 00ab5a241baa3910b89fa86ce54bcb9a, 379b5a241baa3910b89fa86ce54bcb67, 44ef7e531b7639144071eb9ce54bcb6e, 48ab5a241baa3910b89fa86ce54bcb3, 48ab5a241baa3910b89fa86ce54bcb6, 4cef7e531b7639144071eb9ce54bcb53, 54ef7e531b7639144071eb9ce54bcb84, 620d411387d0ca14d6b3877acebb35c8, 80ab5a241baa3910b89fa86ce54bcbad, [...] OR Table name = risk AND Table sys ID in 2a78c8ad1b16fd90c4a643bae54bcb4f, 47e804211b56fd90c4a643bae54bcb6, 52aa8ce51b56fd90c4a643bae54bcb6a, 6aea0c291b56fd90c4a643bae54bcbf3, cd1b40691b56fd90c4a643bae54bcb4c OR Table name = issue AND Table sys ID in OR Table name = dmn_decision AND Table sys ID in OR Table name = project_action AND Table sys ID in OR Table name = project_change_request AND Table sys ID in OR Table name = sysapproval_approver AND Table sys ID in 75ba65a487608e10de9484050cbb35d0

Sort Order: Created in descending order

2 Attachments

File name	Content type	Table name	▼ Created	Created by
DP_psu-smc-project.pdf	application/pdf	pm_project	11/03/2023 01:08:48 PM	sara.spinks@OITS.KS.GOV
HLP_psu-smc-project.pdf	application/pdf	pm_project	11/03/2023 01:08:39 PM	sara.spinks@OITS.KS.GOV