

Report Title: Project Details
Run Date and Time: 12/04/2024 09:57:17 AM Central Standard Time
Run by: Cole Robison
Table name: pm_project

Project

Initiative Name:	Docket Management System Replacement	Number:	PRJ0024921
Initiative Acronym:		Percent complete:	14.14
Project manager:	Vanessa Calhoun	State:	Work in Progress
Status:	Green		
Most Recent Status Report:			

Description:

Project Business Objective(s) or Motivator(s):
The current docket management system (eSTAR) was a highly customized "off-the-shelf" software by ACO. The contract was to be a modified version of the eSTAR software package to include e-filing, docket management, document management and case management. It was intended to become the "core" KCC business system and going forward would allow the KCC to phase out other legacy applications. Much of the proposed functionality was never satisfactorily completed. Thus, the system has never operated as intended and has not met the business needs of the KCC. The eSTAR system is no longer supported and the KCC does not have the programming code to be able to make modifications to the system.

E-Government:
The current Electronic Filing System (EFS) that permits utilities, consumers, and attorneys to file documents electronically without the need to file paper copies will be integrated in with or replaced by the docket management system. The docket system may also provide consumers the ability to complete an electronic form for filing fees and submit their payment online.

Technical Architecture: The docket management system will replace the current eStar docket system and will provide workflows and docket information to all KCC staff. This system will also provide secure access to docket information to the public via the KCC website. It is expected that this system will be housed in the current Oracle database. Security will be increased by using embedded security features of the Oracle database. All documents of the docket system will be housed in the document management system, eliminating duplication and simplifying access to docket information for staff and the public.

Project Description and Scope:
The scope of this project is to provide a docket management system for KCC staff to effectively manage dockets. The system must include granular security to meet the needs of internal security policies, business needs, and confidential filings in dockets. The system must have a robust search tool as well as the ability to integrate with other core KCC systems including the document management system, Outlook, Fiscal, and Human Resources.

Created by:
admin

Dates

Schedule:

Project Management Schedule

Approved project start date:	08/19/2024 12:00:00 AM	Approved project close-out date:	01/21/2026 05:00:00 PM
Project start date:	08/19/2024 12:00:00 AM	Project close-out date:	01/21/2026 05:00:00 PM
Actual start date:	08/19/2024 12:00:00 AM	Actual end date:	
Execution start date:	11/15/2024 04:34:56 PM	Execution end date:	11/17/2025 05:00:00 PM
Duration(duration):	373 Days	Actual duration(work_duration):	
Planned effort:		Actual effort:	

Time constraint: Start ASAP

Details

Portfolio:		Priority:	4 - Low
Program:		Agency:	KCC
Investment Class:	-- None --	Impacted Agencies:	
Investment Type:	-- None --	Business Capabilities:	
Execution type:	Waterfall	Business Applications:	
Demand:			

Business Case

Business case:

Project Business Objective(s) or Motivator(s): The current docket management system (eSTAR) was a highly customized "off-the-shelf" software by ACO. The contract was to be a modified version of the eSTAR software package to include e-filing, docket management, document management and case management. It was intended to become the "core" KCC business system and going forward would allow the KCC to phase out other legacy applications. Much of the proposed functionality was never satisfactorily completed. Thus, the system has never operated as intended and has not met the business needs of the KCC. The eSTAR system is no longer supported and the KCC does not have the programming code to be able to make modifications to the system.

E-Government: The current Electronic Filing System (EFS) that permits utilities, consumers, and attorneys to file documents electronically without the need to file paper copies will be integrated in with or replaced by the docket management system. The docket system may also provide consumers the ability to complete an electronic form for filing fees and submit their payment online. **Technical Architecture:** The docket management system will replace the current eStar docket system and will provide workflows and docket information to all KCC staff. This system will also provide secure access to docket information to the public via the KCC website. It is expected that this system will be housed in the current Oracle database. Security will be increased by using embedded security features of the Oracle database. All documents of the docket system will be housed in the document management system, eliminating duplication and simplifying access to docket information for staff and the public.

In scope:

Project Description and Scope: The scope of this project is to provide a docket management system for KCC staff to effectively manage dockets. The system must include granular security to meet the needs of internal security policies, business needs, and confidential filings in dockets. The system must have a robust search tool as well as the ability to integrate with other core KCC systems including Outlook, some Fiscal systems and KTRAN.

Out of scope:

The calculations for the assessment process.

Risk of performing:

Risk of not performing:

Enablers:

Barriers:

Assumptions:

Financials

Rate Model:

Total planned cost (minus Quarterly Oversight Fee):	\$5,464,389.67	Estimated annual ongoing costs of new system:	\$594,845.57
Total planned cost:	\$5,464,389.67	Planned benefit:	\$0.00
Planned capital:	\$4,169,446.43	Planned return:	(\$5,464,389.67)
Planned operating:	\$1,294,943.24	Planned ROI %:	-100
Budget cost:	\$0.00	Discount Rate %:	0
Actual cost:	\$0.00	Net present value:	(\$5,464,389.67)

Estimate at completion:	\$0.00	Internal rate of return %:	
		Estimate to completion:	\$0.00
		Estimated life/length of Commitment (in years):	5
Explanation of cost variance:			
\$ Amount variance from demand:	\$0.00	% Cost variance from demand:	

Assessment Data

KITO Reportable:	true	Overall Project Risk Score:	1.41
Strategic Risk:	1	Technology Risk:	1
Financial Risk:	1	Change Management / Operational Risk:	1
Project Management Risk:	2		
Demand Overall Business Risk Evaluation Score:		Demand Financial Risk Score:	
Demand Strategic Risk Score:		Demand Security & Compliance Risk Score:	
Demand Operational Risk Score:		Demand Reputational Risk Score:	

Notes

Watch list:	Work notes list:
Work notes:	
11/08/2024 04:14:30 PM - Cole Robison (Work notes) @Vanessa Calhoun, I have added a cost plan for the quarterly oversight fee (necessary because this project was not originally entered as a demand, so the system could not produce this cost plan automatically). Please note the updated Total Planned Cost, and review the Funding Sources for Project Funding, and their % of Funding, making any necessary adjustments.	

Preferences

Allow time card reporting on:	Project and project tasks	Derive assignee list from resource plan:	false
Update actual effort from time card:	Yes	Recalculate score on project change:	Yes
Calculation:	Automatic	Project schedule date format:	Date and Time
Show on Program Status Report:	true	Derive time component from planned dates:	false
Constraint date:	08/19/2024 12:00:00 AM		

Related List Title: Project Task List

Table name: pm_project_task

Query Condition: Parent = PRJ0024921

Sort Order: WBS Order in ascending order

Number	▲ WBS Order	Short description	Duration	Planned start date	Planned end date	Dependency	Assigned to	Milestone	State	Actual start date	Actual end date	Percent complete
PRJTASK0054036	7	KCC Docket Management System Project Plan	373 Days	08/19/2024 12:00:00 AM	01/21/2026 05:00:00 PM			false	Work in Progress	08/19/2024 12:00:00 AM		14.14

Related List Title: Project Task List
Table name: pm_project_task
Query Condition: Parent = PRJ0024921 AND Phase type = Agile
Sort Order: WBS Order in ascending order

None

Related List Title: Epic List
Table name: rm_epic
Query Condition: Sys ID in
Sort Order: Number in ascending order

None

Related List Title: Requirement List
Table name: dmn_requirement
Query Condition: Parent = PRJ0024921
Sort Order: Number in descending order

8 Requirements

▼ Number	Short description	State	Approval
DREQ0001573	Project: KITO Review	Accepted	Not Yet Requested
DREQ0001568	Agency Executive Authority Approval	Approved	Approved
DREQ0001559	Compliance: Security	Accepted	Approved
DREQ0001558	Compliance: Records Retention	Accepted	Approved
DREQ0001557	Compliance: Intellectual Property	Accepted	Approved
DREQ0001556	Compliance: Data	Accepted	Approved

▼ Number	Short description	State	Approval
DREQ0001555	Compliance: Architectural	Accepted	Approved
DREQ0001554	Compliance: Accessibility	Accepted	Approved

Related List Title: Resource Plan List

Table name: resource_plan

Query Condition: Top task = PRJ0024921

Sort Order: Number in ascending order

None

Related List Title: Cost Plan List

Table name: cost_plan

Query Condition: Project/Demand in (PRJTASK0054066, PRJTASK0054205, PRJTASK0054027, PRJTASK0054192, PRJTASK0054193, PRJTASK0054326, PRJTASK0054353, PRJTASK0054037, PRJTASK0054184, PRJ0024921), [...]

Sort Order: Name in ascending order

6 Cost Plans

▲ Name	Cost type	Start fiscal period	End fiscal period	Quantity	Unit cost	Total planned cost	Total actual cost
Apex Systems - Staff Augmentation	External labor Opex	FY25: M02 AUG	FY26: M07 JAN	18	\$20,833.33	374,999.94	0
DocuSign	Software Capex	FY25: M05 NOV	FY26: M07 JAN	2	\$84,719.99	169,439.98	0
IV&V Vendor - Gartner Consulting	Other Opex	FY25: M02 AUG	FY26: M07 JAN	1	\$799,700.00	799,700	0
Pacific Point Implementation Vendor	Software Capex	FY25: M02 AUG	FY26: M07 JAN	1	\$2,954,404.76	2,954,404.69	0
Quarterly Oversight Fee	Other Opex	FY25: M02 AUG	FY26: M07 JAN	5	\$24,048.66	120,243.3	0
Salesforce Licensing	Software Capex	FY25: M02 AUG	FY26: M07 JAN	2	\$522,800.88	1,045,601.76	0

Related List Title: Funding Source List

Table name: u_funding_source

Query Condition: Task = PRJ0024921

Sort Order: Funding Source in ascending order

6 Funding Sources

Number	Name of Fund	Type of Funding	▲ Funding Source	% of Funding	\$ Amount of Total Planned Cost	\$ Amount of Average Annual On-Going Cost of Ownership	Task
FUND0001502	2130 CFF	Fee Funding	On-Going Funding	33	\$0.00	\$196,299.03	PRJ0024921
FUND0001519	2019 PSR	Fee Funding	On-Going Funding	40	\$0.00	\$237,938.22	PRJ0024921
FUND0001503	2812 TFF	Fee Funding	On-Going Funding	27	\$0.00	\$160,608.30	PRJ0024921
FUND0001517	2130 CFF	Fee Funding	Project Funding	33	\$1,803,248.5911	\$0.00	PRJ0024921
FUND0001518	2812 TFF	Fee Funding	Project Funding	27	\$1,475,385.2109	\$0.00	PRJ0024921
FUND0001501	2019 PSR	Fee Funding	Project Funding	40	\$2,185,755.868	\$0.00	PRJ0024921

Related List Title:

Benefit Plan List

Table name:

benefit_plan

Query Condition:

Work in (PRJTASK0054066, PRJTASK0054205, PRJTASK0054027, PRJTASK0054192, PRJTASK0054193, PRJTASK0054326, PRJTASK0054353, PRJTASK0054037, PRJTASK0054184, PRJ0024921), [...] AND Benefit type = Monetary benefits

Sort Order:

Name in ascending order

None

Related List Title:

Benefit Plan List

Table name:

benefit_plan

Query Condition:

Work in (PRJTASK0054066, PRJTASK0054205, PRJTASK0054027, PRJTASK0054192, PRJTASK0054193, PRJTASK0054326, PRJTASK0054353, PRJTASK0054037, PRJTASK0054184, PRJ0024921), [...] AND Benefit type = Non-monetary benefits

Sort Order:

Name in ascending order

1 Benefit Plans

▲ Name	Description	Category	Sub category	Start fiscal period	End fiscal period	Measure	Non-monetary planned benefit	Non-monetary actual benefit
Ease of Use	The Salesforce platform will allow for a reduction in clicks and improved searchability and navigation for both internal and external users.	Soft		FY26: M05 NOV	FY26: M05 NOV	Count	0	

Related List Title: Baseline List
Table name: planned_task_baseline
Query Condition: Top task = PRJ0024921
Sort Order: Name in ascending order

1 Baselines

▲ Name	Description
2024-11-15	Project moved from Planning to Executing.

Related List Title: Risk List
Table name: risk
Query Condition: Task = PRJ0024921
Sort Order: Number in ascending order

2 Risks

Short description	Probability	Risk status	Assigned to	Mitigation plan
Pacific Point PM Transition	Low	Mitigate		Onboard New PM, manage transition plan accordingly. Lindsey Ute has been onboarded as of 10/14/24.
KCC Staff Retirement	Low	Mitigate		1. Create training related to the outgoing team member's role for new team members. 2. KCC identified staff members to backfill operational responsibilities.

Related List Title: Project Stakeholder List
Table name: pm_m2m_project_stakeholder
Query Condition: Project = PRJ0024921
Sort Order: None

5 Project Stakeholders

Number	User	Key Stakeholder Type	Function
STAK0001887	Lynn Retz	PMO Director	
STAK0001859	Lynn Retz	Sponsor/Business Owner	
STAK0001888	Lynn Retz	IT Director/CIO	
STAK0001691	Lynn Retz	Executive Authority	Executive Director
STAK0001858	Douglas Wietharn	Finance Director/CFO	

Related List Title: Assessment Instance List
Table name: asmt_assessment_instance
Query Condition: Task = PRJ0024921
Sort Order: Number in ascending order

1 Assessment Instances

▲ Number	Metric type	Due date	State	Assigned to
AINST0473798	Project Risk Assessment	11/07/2025	Complete	Vanessa Calhoun

Related List Title: Approval List
Table name: sysapproval_approver
Query Condition: Approval for = PRJ0024921
Sort Order: Created in descending order

1 Approvals

State	Approver	Comments	▼ Created
Approved	Jeff Maxon	11/18/2024 04:32:04 PM - Jeff Maxon (Comments) reply from: jeff.maxon@ks.gov Ref:MSG9989062 11/15/2024 04:34:55 PM - Jeff Maxon (Comments) reply from: jeff.maxon@ks.gov Ref:MSG9989062	11/15/2024 12:31:14 PM

Related List Title: Attachment List

Table name: sys_attachment

Query Condition: Table name = pm_project AND Table sys ID = 3024692097b9dad4d1b7ba4ef053afe9 OR Table name = pm_project_task AND Table sys ID in e030b5201b3d9a94eac12f85624bcbc7 OR Table name = dmn_requirement AND Table sys ID in 2236fdec1b7d9a94eac12f85624bcb53, 258b1d7a9775de98d1b7ba4ef053af8f, 2636fdec1b7d9a94eac12f85624bcb37, 3636fdec1b7d9a94eac12f85624bcb97, 7236fdec1b7d9a94eac12f85624bcbb6, 9deb4a071bb15258eac12f85624bcbbd, b236fdec1b7d9a94eac12f85624bcb75, fe36fdec1b7d9a94eac12f85624bcbac OR Table name = risk AND Table sys ID in 0c4a21e41bb99a94eac12f85624bcb28, c60ba9681bb99a94eac12f85624bcb0b OR Table name = issue AND Table sys ID in OR Table name = dmn_decision AND Table sys ID in OR Table name = project_action AND Table sys ID in OR Table name = project_change_request AND Table sys ID in OR Table name = sysapproval_approver AND Table sys ID in 811e8e0f1bb15258eac12f85624bcb2f

Sort Order: Created in descending order

2 Attachments

File name	Content type	Table name	▼ Created	Created by
KITO Quarterly Oversight Fee Worksheet.xlsx	application/vnd.openxmlformats-officedocument.spreadsheetml.sheet	pm_project	11/15/2024 10:15:10 AM	cole.robison@OITS.KS.GOV
KCC_Docket Management System Replacement Project HLP.pdf	application/pdf	pm_project	11/07/2024 03:23:40 PM	cole.robison@OITS.KS.GOV