



Information Technology Executive Council  
Regular Meeting of the ITEC Board

MINUTES

February 18, 2025

The Regular Meeting of the ITEC Board was held on February 18, 2025, virtually using Microsoft Teams. This meeting was properly noticed and posted in the Kansas Public Square prior to the meeting. <https://publicsquare.ks.gov/>

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**Board Members:**

Present unless otherwise noted

Jeff Maxon, Executive Branch CITO (Chair)  
Doug Polston, Regents Representative #1  
Ken Harmon, Regents Representative #2 [Absent]  
Adam Proffitt, Cabinet Agency Head #1  
Amber Shultz, Cabinet Agency Head #2 [Absent]  
Adrian Guerrero, Non-Cabinet Agency Head #1  
Lynn Retz, Non-Cabinet Agency Head #2

Keith Scott, KCJIS  
Greg Gann, County Representative  
Mike Mayta, City Representative  
Murray McGee, Information Network of Kansas  
Steve Funk, Board of Regents  
John Berghuis, Private Sector Representative

**Non-Voting Members:**

Present unless otherwise noted

Senator Rick Kloos, Senate Representative [Absent]  
Vacant, Senate Representative  
Representative Emil Bergquist, House Representative [Absent]  
Representative Pam Curtis, House Representative [Absent]

Tom Day, Interim Legislative Branch CITO  
Alex Wong, Judicial Branch CITO  
Vacant, Chief Information Technology Architect

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THIS MEETING IS IN COMPLIANCE WITH  
KSA 75-7202 AND AMENDMENTS THERETO.

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**Public attendees**

DeWitt, Kimberly [OITS]  
Godfrey, John [OITS]  
Godfrey, John [OITS]

Goforth, Kevin [KDOL]  
Hildebrandt, Jason [OITS]  
Lewison, Katrina [Guest]

Ramirez, Celena (OITS)  
Robison, Cole [OITS]  
Spinks, Sara [OITS]  
Stephens, John [Guest]

**WELCOME / CHAIRMAN COMMENTS**

Jeff Maxon, E-CITO, called the meeting to order at 1:30pm.

**APPROVAL OF Agenda**

Jeff Maxon introduced a motion to approve the agenda. Greg Gann moved to approve the agenda. Lynn Retz seconded the motion. The motion passed.

**APPROVAL OF MINUTES**

Jeff Maxon introduced the February 18, 2025, meeting minutes for discussion. Steve Funk, moved to approve the minutes. Adrian Guerrero seconded the motion. The motion passed.

**ACTION ITEM STATUS**

Jason Hildebrandt reported that there was one action item to have the vendor selected for the IT integration plan to present and will be doing so at today's meeting.

**IT Service Integration Planning Project**

Jeff Maxon, reported the project is in response to Senate Bill 291, which mandates the integration of executive branch IT services under one agency. Gartner has been engaged to assist with this initiative. Gartner has experience consulting with multiple states on similar projects and has been involved in various initiatives in Kansas over the past 2.5 years. The project is expected to last approximately one year, with report due to the legislature in January of the following year.

Brian Conologue, Gartner stated the project aims to integrate executive branch IT services under one agency as mandated by Senate Bill 291. Gartner has been engaged to assist in this effort, leveraging their extensive experience with various states. He mentioned that they have conducted kickoff sessions and visioning meetings to gather insights and establish a foundation for the project. The project is expected to last about a year, with a report due to the legislature in January of 2026. He outlined the four main goals:

- Maximize the value of IT resources, including people, processes, tools, and applications.
- Increase cost efficiencies and reduce technical debt associated with aging IT infrastructure.
- Provide high-impact services to both citizens and agencies, ensuring that the integration supports effective service delivery.
- Ensure that all efforts are conducted in a secure environment, addressing cybersecurity concerns.

He reported the immediate next steps involve gathering documentation from agencies, conducting surveys, and validating the current state to identify opportunities for improvement.

**POLICY AND PROCEDURES DISCUSSION**

Cole Robison, OITS, presented the ITEC Policy 1210 Revision 4 Introduction. He provided an overview of proposed changes to the state's accessibility policy, specifically focusing on aligning with the updated technical standards of Section 508 and the ADA Title II rule. The main change involves updating the policy from WCAG 2.0 to WCAG 2.1.

John Godfrey, CISO, presented the following policies for final discussion and discussion on policies were introduced:

- Acceptable Use of IT Policy was reviewed with edit. Secretary Adam Proffitt moved to approve the policy. Adrian Guerrero seconded the motion. The motion passed.
- IT Maintenance Policy was reviewed with several edit. Secretary Adam Proffitt moved to approve the policy. Lynn Retz seconded the motion. The motion passed.

The upcoming policies for final discussion:

- Security Awareness and Training Policy
- Personal Security Policy
- Physical and Environment Security Policy

#### **COMMENTS FROM BOARD MEMBERS**

#### **CLOSING REMARKS**

#### **ADJOURNMENT**

Adrian Guerrero introduced a motion to adjourn the meeting. Doug Polston seconded the motion.

Adjourned at 2:43 pm.

## **ITEC BOARD MEMBERS**



Jeff Maxon  
Executive Branch CITO



Doug Polston  
Regents Representative



Ken Harmon  
Regents Representative



Adam Proffitt  
Dept of Administration



Amber Shultz  
Kansas Department of Labor



Adrian Guerrero  
Kansas Board of Nursing



Lynn Retz  
Kansas Corporation Commission



Keith Scott  
KS Criminal Justice



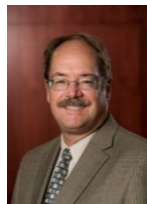
Greg Gann  
Sedgwick County



Mike Mayta  
City of Wichita



Murray McGee  
Information Network of Kansas (INK)



Steve Funk  
Board of Regents



John Berghuis  
Private Sector Representative

## **NON-VOTING MEMBERS**



Senator Rick Kloos  
Senate Representative



Emil Bergquist  
House Representative



Pam Curtis  
House Representative



Tom Day  
Legislative Branch Interim CITO



Alex Wong  
Judicial Branch CITO

Vacant  
Office of Technology Services