



Information Technology Executive Council
Regular Meeting of the ITEC Board

MINUTES

July 15, 2025

The Regular Meeting of the ITEC Board was held on July 15, 2025, virtually using Microsoft Teams. This meeting was properly noticed and posted in the Kansas Public Square prior to the meeting. <https://publicsquare.ks.gov/>

Board Members:

Present unless otherwise noted

Jeff Maxon, Executive Branch CITO (Chair)
Doug Polston, Regents Representative #1
Ken Harmon, Regents Representative #2
Adam Proffitt, Cabinet Agency Head #1
Amber Shultz, Cabinet Agency Head #2
Adrian Guerrero, Non-Cabinet Agency Head #1
Vacant, Non-Cabinet Agency Head #2

Keith Scott, KCJIS
Greg Gann, County Representative
Mike Mayta, City Representative
Murray McGee, Information Network of Kansas [Absent]
Steve Funk, Board of Regents
John Berghuis, Private Sector Representative [Absent]

Non-Voting Members:

Present unless otherwise noted

Senator Rick Kloos, Senate Representative
Vacant, Senate Representative
Representative Emil Bergquist, House Representative
[Absent]
Representative Pam Curtis, House Representative
[Absent]

Tom Day, Interim Legislative Branch CITO
Alex Wong, Judicial Branch CITO
Vacant, Chief Information Technology Architect

THIS MEETING IS IN COMPLIANCE WITH
KSA 75-7202 AND AMENDMENTS THERETO.

Public attendees

Adams, James [Guest]
Conologue, Brian [Guest]
Finney, Vince [OITS]
Godfrey, John [OITS]

Harsin, Jared [OITS]
Hildebrandt, Jason [OITS]
Lama, Nima [OITS]
Mounts, Melissa [KDOC]

Pritmani, Kamlesh [Guest]
Robison, Cole [OITS]
Ramirez, Celena [OITS]
Spinks, Sara [OITS]

WELCOME / CHAIRMAN COMMENTS

Jeff Maxon, E-CITO, called the meeting to order at 1:30pm.

APPROVAL OF Agenda

Jeff Maxon introduced a motion to approve the agenda. Mike Mayta moved to approve the agenda. Ken Harmon seconded the motion. The motion passed.

APPROVAL OF MINUTES

Jeff Maxon introduced July 15, 2025, meeting minutes for discussion. Secretary Amber Shultz moved to approve the minutes with changes to the last name of Ken Nelson to Ken Harmon. Doug Polston seconded the motion. The motion passed.

ACTION ITEM STATUS

Jason Hildebrandt reported there were two action items. The first one is to draft the ITEC charter document. The second was to have Gartner to present on the IT Integration Project both are on the agenda.

Executive Branch CITO Updates

Jeff Maxon reported that today we have Gartner here to present on the IT Integration Plan Project. We are wrapping up current state assessment with preliminary findings. We will be transitioning into the next phase of the project.

IT Integration Plan Project Update

Brian Connell provided a comprehensive update on the IT Integration Assessment Roadmap and Planning project, emphasizing the project's goal to develop a multi-phase, collaborative target state plan tailored specifically to Kansas's unique environment. Having initiated the project in February and conducted extensive current state assessments, Brian outlined the project's objective to design a feasible IT operating model, financial framework, architecture, and cybersecurity plan. He highlighted the importance of clear communication regarding what the project entails and what it does not, noting it is a planning effort rather than an immediate implementation. Brian discussed benchmarking Kansas's IT landscape against peer states, revealing trends toward centralization or hybrid models while acknowledging that each state's approach varies. The assessment identified significant opportunities to optimize technology utilization, reduce redundancy, and increase operational efficiency, particularly in application portfolios, tool consolidation, and staffing productivity.

Brian detailed findings from various workstreams, including financial models, governance, architecture, and service delivery. The state's IT expenditure was around \$334 million with approximately 732 FTEs, and while spending was within peer averages, staffing levels were somewhat high, indicating potential productivity improvements. Duplication of IT roles and overlap between agency and centralized services were noted as areas needing rationalization. He also stressed the need for improved coordination, agility, and transparency in governance and organization, alongside building better enterprise architecture standards and modernizing IT services with emerging technologies like AI. Brian underscored the critical role of ongoing agency engagement to ensure the plan's success and acknowledged that the roadmap would be a multi-year effort, with full recommendations expected by October and further dissemination planned through upcoming summits.

Executive Branch CISO Updates

John Godfrey provided an update on several upcoming cybersecurity events and training opportunities. Key events include the Kansas Digital Government Summit on August 7th in Topeka, the Plain Cyber Guardian exercise scheduled for the last two weeks of August with concurrent sessions in Topeka and Wichita, and the Governor's Cybersecurity Summits for executive branch cabinet and non-cabinet agencies set for October 8th and 9th respectively. Additionally, a

follow-up Kansas Critical Infrastructure Exchange event is planned for December. He highlighted the availability of a comprehensive training calendar through the KISO training events website, encouraging participation and emphasizing ongoing cybersecurity awareness and preparedness efforts across state agencies.

POLICY AND PROCEDURES DISCUSSION

Jason Hildebrandt presented the introduction of Data Policies for Chief Data Officer Kimberly DeWitt. The introduction of three new policies aimed at establishing foundational standards for data governance to support future technologies like AI.

- The policies include:
 1. Data Governance Policy: Framework for data governance aligning with industry standards, emphasizing data as a strategic asset. It is a revision of the current 8000 series policy with some overlapping elements.
 2. Data Quality Policy: Establishes standards for uniform data quality and highlights its importance.
 3. Metadata Management Policy: Standardizes the creation, maintenance, and dissemination of data.
- The policies are a first step toward broader data policy development, with additional policies such as AI policy planned for the near future.
- Concerns were expressed about the pace of introduction, the need for extensive stakeholder engagement, a robust working group, and thorough review before approval.
- It was noted that a working group of volunteers from various agencies participated in drafting, but details of participants were requested for transparency.
- Feedback on these policies is encouraged and can be directed to Kimberly DeWitt.
- The policies are expected to evolve based on agency input and subsequent discussions.
- Emphasis was placed on the importance of thorough collaboration given the wide-ranging impact of these data policies on multiple sectors, including non-cabinet agencies and research institutions.

Concerns raised regarding the rushed introduction of significant data policies without prior detailed discussion or sufficient time for agencies to review and provide input. The suggestion is to establish a working group incorporating various agency representatives for collaborative policy deployment. The commitment to collect and integrate feedback before finalizing policies. It was mentioned that upcoming AI policy and other data-related policies planned for future discussion.

The upcoming policies for discussion and final discussion:

- Open-Source Software Management Policy
- Incident Response Policy
- Audit and Accountability Policy
- System Documentation Policy

COMMENTS FROM BOARD MEMBERS

CLOSING REMARKS

New Action Item Review – Jason Hildebrandt reported there were no new action items.

ADJOURNMENT

Ken Harmon introduced a motion to adjourn the meeting. Adrian Guerrero seconded the motion.

Adjourned at 2:37 p.m.

ITEC BOARD MEMBERS



Jeff Maxon
Executive Branch CITO



Doug Polston
Regents Representative



Ken Harmon
Regents Representative



Adam Proffitt
Dept of Administration



Amber Shultz
Kansas Department of Labor



Adrian Guerrero
Kansas Board of Nursing



Keith Scott
KS Criminal Justice



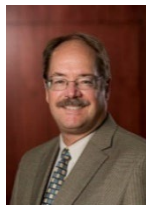
Greg Gann
Sedgwick County



Mike Mayta
City of Wichita



Murray McGee
Information Network of Kansas (INK)



Steve Funk
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NON-VOTING MEMBERS



Senator Rick Kloos
Senate Representative



Emil Bergquist
House Representative



Pam Curtis
House Representative



Tom Day
Legislative Branch Interim CITO



Alex Wong
Judicial Branch CITO

Vacant
Office of Technology Services