



Information Technology Executive Council
Regular Meeting of the ITEC Board

MINUTES

August 19, 2025

The Regular Meeting of the ITEC Board was held on August 19, 2025, virtually using Microsoft Teams. This meeting was properly noticed and posted in the Kansas Public Square prior to the meeting. <https://publicsquare.ks.gov/>

Board Members:

Present unless otherwise noted

Jeff Maxon, Executive Branch CITO (Chair)
Doug Polston, Regents Representative #1
Ken Harmon, Regents Representative #2
Adam Proffitt, Cabinet Agency Head #1
Amber Shultz, Cabinet Agency Head #2
Adrian Guerrero, Non-Cabinet Agency Head #1
Vacant, Non-Cabinet Agency Head #2

Keith Scott, KCJIS
Greg Gann, County Representative
Mike Mayta, City Representative
Murray McGee, Information Network of Kansas [Absent]
Steve Funk, Board of Regents
John Berghuis, Private Sector Representative [Absent]

Non-Voting Members:

Present unless otherwise noted

Senator Rick Kloos, Senate Representative
Vacant, Senate Representative
Representative Emil Bergquist, House Representative [Absent]
Representative Pam Curtis, House Representative

Tom Day, Interim Legislative Branch CITO [Absent]
Alex Wong, Judicial Branch CITO [Absent]
Andrew Eichinger, Chief Information Technology Architect

THIS MEETING IS IN COMPLIANCE WITH
KSA 75-7202 AND AMENDMENTS THERETO.

Public attendees

Adams, James [KSOS]
Bachman, Dennis [KRGC]
Capps, Cassiopeia [KBOB]
Chaney-Tucker, Celeste [KCC]
Cole, Eric [KSHS]
DeWitt, Kimberly [OITS]
Dreier, Darren [KSL]
Finney, Vince [OJA]
Godfrey, John [OITS]
Gorman, Andrew [KCC]

Heffel, Tanya [OITS]
Herndon, David [OSBC]
Holley, Jamie [OITS]
Jones, Debra [KWO]
Kunst, Nathaniel [OITS]
Lama, Nima [OITS]
Martin, Isaiah [OITS]
McAtee, Callie [KSSBEO]
McGinnis, Erin [OITS]
McKenzie, Rocky [OITS]

Nelson, Helen [KSL]
Osterhaus, Katrin [LPA]
Ramirez, Celena [OITS]
Roberts, Jonathan [BOTA]
Schultz, Scott [KSSC]
Spinks, Sara [OITS]
Wake, Jonathan [Guest]
Yingling, Jackie [KBP]

WELCOME / CHAIRMAN COMMENTS

Jeff Maxon, E-CITO, called the meeting to order at 1:30pm.

APPROVAL OF Agenda

Jeff Maxon introduced a motion to approve the agenda. Steve Funk moved to approve the agenda. Ken Harmon seconded the motion. The motion passed.

APPROVAL OF MINUTES

Jeff Maxon introduced August 19, 2025, meeting minutes for discussion. Secretary Adam Proffitt moved to approve the minutes. Doug Polston seconded the motion. The motion passed.

ACTION ITEM STATUS

Sara Spinks reported there were no action items.

Executive Branch CITO Updates

Jeff Maxon reported on the following:

- The Digital Government Summit has been rescheduled to September 30 to be held at the DoubleTree Hotel in Lawrence, Kansas.
- Gartner is continuing their work on the future state and roadmap for IT integration. They are meeting with individual agencies to discuss feedback received from the current state assessment. Gartner will conduct a presentation at the October ITEC meeting.
- Andrew Eichinger was announced as the new Chief Information Technology Architect (CITA). Andrew has a strong consulting background, having served a lot of states specifically most recently around Health and Human services industry. He has a lot of time working here with the Department of Labor during COVID and is familiar with state governments, and will bring a lot of expertise to us in terms of what is occurring across the country.

Executive Branch CISO Updates

John Godfrey provided an update on the Kansas Plain Cyber Guardian Event, a two-week cybersecurity training from August 18-29, and includes a week of skills training followed by hands on. The exercise involves nearly 100 participants from state agencies, counties, municipalities, school districts, and the Kansas National Guard. The focus is on strengthening detection, analysis, and response to cyber threats. A distinguished visitor day on August 27 will include observers from the administration, cabinet, and legislature. The event will be held in Topeka and Wichita with plans to expand next year based on feedback.

POLICY AND PROCEDURES DISCUSSION

John Godfrey presented the introduction of Data Policies for final approval.

- Open-Source Software Management Policy was discussed and reviewed. Mike Mayta moved to approve the policy. Doug Polston seconded the motion. The motion passed. The effective date of September 1st.

Kimberly DeWitt introduced:

- The responsible use of AI guideline document aimed at fostering safe and intentional AI exploration.
- AI general policy based on executive branch policy, tailored with input from multiple state stakeholders.
- Emphasis on transparency, managing risks, and accountability in AI usage.

- Highlights include allowance for using restricted information with proper controls, training, visibility, and risk management associated with AI.
- Recognition of challenges in AI governance, such as records management, transcription of meetings, and vendor data control.
- Policy encourages training, documentation, and quality assurance akin to SDLC principles applied to AI development and usage. L
- Discussion regarding AI transcription, recording, official records, and use of AI in decision making surfaced concerns about transparency and policy gaps.
- The policy is designed to be an evolving baseline, with collaborative input and iterative updates planned.
- Participants appreciated the self-assessment toll included in the guidance for AI usage.

The upcoming policies for discussion and final discussion:

- Incident Response Policy
- Audit and Accountability Policy
- System Documentation Policy

COMMENTS FROM BOARD MEMBERS

CLOSING REMARKS

New Action Item Review – Sara Spinks reported there were no new action items.

ADJOURNMENT

Ken Harmon introduced a motion to adjourn the meeting. Adrian Guerrero seconded the motion.

Adjourned at 2:37 p.m.

ITEC BOARD MEMBERS



Jeff Maxon
Executive Branch CITO



Doug Polston
Regents Representative



Ken Harmon
Regents Representative



Adam Proffitt
Dept of Administration



Amber Shultz
Kansas Department of Labor



Adrian Guerrero
Kansas Board of Nursing



Keith Scott
KS Criminal Justice



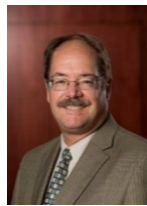
Greg Gann
Sedgwick County



Mike Mayta
City of Wichita



Murray McGee
Information Network of Kansas (INK)



Steve Funk
Board of Regents



John Berghuis
Private Sector Representative

NON-VOTING MEMBERS



Senator Rick Kloos
Senate Representative



Emil Bergquist
House Representative



Pam Curtis
House Representative



Tom Day
Legislative Branch Interim CITO



Alex Wong
Judicial Branch CITO



Andrew Eichinger
Office of Technology Services