MINUTES

December 13th, 2021

The Regular Meeting of the ITEC Board was held on December 13th, 2021, virtually using Microsoft Teams. This meeting was properly noticed and posted in the Kansas Public Square prior to the meeting. https://publicsquare.ks.gov/.

Board Members:
Present unless otherwise noted

DeAngela Burns-Wallace, Executive Branch CITO (chair)
Kelly O'Brien, Judicial Branch CITO
Alan Weis, Legislative Branch CITO & Chairman
Emil Bergquist, House Representative #1 [Absent]
Pam Curtis, House Representative #2
Senator J.R. Claeys, Senate Representative #1 [Absent]
Senator Jeff Pittman, Senate Representative #2
DeAngela Burns-Wallace, Cabinet Agency Head #1
Amber Schultz, Cabinet Agency Head #2

Erik Wisner, Non-Cabinet Agency Head #1
Vacant, Non-Cabinet Agency Head #2 [Absent]
David Marshall, KCJIS
Greg Gann, County Representative
Mike Mayta, City Representative [Absent]
Duncan Friend, I.N.K. Network Manager
Steve Funk, IT Director [Absent]
Judy Corzine, Private Sector Representative [Absent]

THIS MEETING IS IN COMPLIANCE WITH
SENATE BILL 56 THAT AMENDED KSA 75-7202.

Public attendees, that signed in.

Abraham, Mark [OITS]
Adams, James (Guest)
Arif, Samir (DA)
Bartron, Shelly [DA]
Blubaugh, Anthony [KSBN]
Burns, Hope [OITS]
Burton, Megan [KSHS]
Butler, Daniela [OITS]
Cadue, Cheryl [DA]
Cahill, John [KPERS]
Calhoun, Vanessa [KCC]
Clark, Terri [Guest]
Combes, Travis [OITS]

Comstock, Kevin [KSOS]
Denning, Allie [DA]
Diel, Tracy [DAFPM]
Fadale, Anthony [DCF]
Finney, Vince [OITS]
Gorman, Andrew [KCC]
Hammons, Susan [OITS]
Heffel, Tanya [OITS]
Holley, Jamie [KHP]
Johnson, Kelly [KDOL]
Johnson, Sheila [OITS]
Mandala, Joe [KBI]
Maxon, Jeff [OITS]

McAlferty, Mary [OITS]
Ramirez, Celena [OITS]
Reinert, Todd [KCC]
Robinson, Cole [OITS]
Salomon, Glen [Guest]
Sandberg, Andy [KDOR]
Sipes, Robert [OITS]
Spinks, Sara [OITS]
Walsh, Mary Theresa [Guest]
Wertzberger, Michele [KSFM]
White, Travis [Guest]
Yancey, Glen [KDHE]

OPENING CEREMONIES – CALL TO ORDER
Call to Order – Chair CITO DeAngela Burns-Wallace
Roll Call – Celena Ramirez

APPROVAL OF MINUTES
Motion to Approve the Minutes by Amber Schultz and seconded by Erik Wisner
Unanimously approved as written. No amendments.

ADVISORY BOARD UPDATES/EDUCATION SEGMENT:
Information Technology Advisory Board (ITAB) Update   DeAngela Burns-Wallace, CITO-E
> CITO Burns-Wallace gave an update from the last ITAB meeting:
> - Jeff Maxon gave an update on the Cyber Security Task Force. The interim report was delivered on October 5th with the final report being submitted to the Governor's office.
> - The board also discussed some legislative changes being proposed around IT reporting.
> - There was a general conversation about hiring IT professionals.
> - The board discussed different options that agencies are doing as best practices.
>
> Greg Gann asked if there any discussion about collaboration with Global Emissions Model for Integrated Systems. CITO Burns-Wallace did not remember this specific topic being discussed. She asked Greg to provide contact information to add it to the research they are working on.

Action Item Review   Susan Hammons, COO
> There were no open action items.

PRESENTATIONS - DISCUSSION AND POSSIBLE ACTION
> **Recognition of Project Management Methodology (PMM) Graduates**   Sara Spinks, KITO
> Sara Spinks explained that the Kansas Project Management Methodology class is an intense three-week class with a written exam given at the end. When they pass that exam, they have their certification in the Kansas Project Management Methodology. She stated that it is a lot of work and commitment by that person and is a big accomplishment.
>
> CITO Burns-Wallace stated that she would like to give recognition to the agencies as well. The training has a cost, and each agency picks up that associated cost as well as allowing the staff the time away from their day-to-day work obligations. A special thank you to the agencies, departments, and their leadership for investing in them.
>
> The 2021 fall graduates are: Howard Humphrey – HS-EBIT, Jason Davis – HS-EBIT, Javier Barajas - KDADS, Jennifer Elliott - DCF, Juan Gonzales - KDOT, Nate Scherman - KSU, Shelley Harvey - DOA, Stephanie Green - DCF, Stephen Sisco - KBI, Timothy Hrabe - DCF, Valerie Eakes-Kann - KDOR, John Fenton - DCF.
>
> Sara Spinks reminded the members that the schedule is posted. The course is open to anybody. There are two classes scheduled in 2022, the first beginning in March and the second for September. (https://ebit.ks.gov/kito/training)

STAFF REPORTS - DISCUSSION AND POSSIBLE ACTION

Chief Information Technology Officer Updates
> Judicial Branch   Kelly O'Brien, CITO-J
> CITO O'Brien reported that they went live on track two in the beginning of November for the central case management system. They consider that their most successful go live. The next track will be moving into some of the larger courts and will present a new challenge. The goal is to try to get them in the first quarter next year with everybody installed by next year. They are currently working with Sedgwick County.

Executive Branch   DeAngela Burns-Wallace, CITO-E
CITO Burns-Wallace reported that they have completed the data center move from Landon. She gave kudos and thank you's to all the IT staff at OITS as well across the agencies that helped be part of that move to make it successful. They also submitted the three-year plans to JCIT. They continue to support most of the agencies who primarily remote work ensuring that they have consistent service throughout. She reported a great turnout at the executive level training for cybersecurity month in October. It is held every October and focuses on executive leadership across state government.

Legislative Branch   Alan Weis, CITO-LG
CITO Weis reported that the legislature had a special session on November 22. The staff in the information services office had to prepare the same as in a regular session, since they treat special sessions as separate legislative sessions. The main focus in the information services office is to prepare for the 2022 legislative session, ensuring all legislator's accounts and computers are working properly and set up. He reported that they also continue interim committee operations, closing out this month. The major project they are working on is replacing all staff computers through a new lease by the end of the year. The supply chain issues will delay that until after the 2022 legislative session. JCIT is meeting this week on Wednesday, December 15th. They are meeting from 10:30 a.m. to 1:00 p.m. in the Statehouse room 582N. You may also watch this remotely on the Legislative YouTube channel.

CISO Update   Jeff Maxon, CISO
Last week a vulnerability was disclosed in an Apache library. A Java library called Logged for Jay that has been tabbed as a very high critical vulnerability. The scare is the ease of what it is needed to create an attack that leverages your system to run a malicious payload. We are doing our part to make sure we're scanning, identifying, and notifying appropriate entities. The best course of action is to patch as soon as possible. It has been a busy few months. Last week we did wrap up the cybersecurity task force. We also delivered the final report to the governor last week. That was a four-month effort by several people with ITEC involved as well. We appreciate their time and effort. A special thank you to Allie Denning and Samir Arif, and Sara Kohn with the task force for keeping all of us organized and on track.

CITO Burns-Wallace stated that the task force submitted the final report to the governor's office last week. It will be made publicly available in the coming days. We'll make sure the ITEC members get a direct link when it's published. If anyone wants an actual hard copy, please reach out to Jeff.

COMMENTS FROM BOARD MEMBERS
CITO Burns-Wallace reported that we wrap up this year, it's been a busy year and a good year. As we look to 2022, we've updated a couple of policies. We talked about the 8000 series and the 5000 series we did earlier this year. We will be doing the same for next year. As we did last year, we will be pulling together some working groups. We may be reaching out to some of you to see if you want to join in on those. We will always bring them back to ITEC for feedback as they get updated. So, look forward to that in 2022.

Sen. Jeff Pittman, thanked everyone for their great work over the year. I was very impressed with the way the cybersecurity task force came together with the different entities and stakeholders. This is a great committee and I appreciate being on it. I hope we can do more with setting visions for where we need to be in the next five or ten years.

Rep. Pam Curtis, I just want to echo what Jeff stated. The one thing that has been helpful to me is how we have been more intentional about cross-pollinating. We are developing more expertise on the legislative side and being a part of this group helps me in those discussions. I think we know that technology, in general, is going to continue to be a huge part of our lives. I'm hopeful at some point the legislature has a standing committee that

globally looks at technology. It would be nice if we had some expertise in the legislature working with the administration looking a little more forward to get ahead of things. What are the future things we need to be preparing for, and I appreciate being a part of this group. I appreciate everyone's work.

CLOSING REMARKS

New Action Item Review   Susan Hammons
There were no new action items.

CITO Burns-Wallace reported that the tentative dates for the ITEC meetings for 2022 are listed on the website. We will make sure the members have these as the tentative dates. We look forward in 2022 to come back together as a committee, but we'll continue to ensure that we have hybrid options ass well as being able to stream out the meetings.

ADJOURNMENT

Adjourned at 3:50 p.m.

NOTE: Any individual with a disability may request accommodation in order to participate in committee meetings. Requests for accommodation should be made at least 5 working days in advance of the meeting.

ITEC BOARD MEMBERS

Alan Weis
Legislative Branch CITO

DeAngela Burns-Wallace, Chairman
Executive Branch CITO

Kelly O'Brien
Judicial Branch CITO

Steve Funk
Board of Regents IT Director

Eric Norris
State Librarian

Representative Email Bergquist
House Representative

Senator Jeff Pittman
Senate Representative

Representative Pam Curtis
House Representative

Representative J.R. Claeys
House Representative

DeAngela Burns-Wallace, Secretary
Dept of Administration

Erik Wisner
Real Estate Commission

Gregg Gann
Sedgwick County

Mike Mayta
City of Wichita

Duncan Friend, Manager
INK. Network

David Marshall
KS Criminal Justice

Amber Schultz
Kansas Department of Labor

Judy Corzine
Private Sector Representative